



SNOW ASSISTANCE COST REIMBURSEMENT

WINTER STORM JONAS January 22-23, 2016

SNOW ASSISTANCE DECLARATION

First Step

COUNTY RECORD/NEAR RECORD SNOWFALL
REQUIREMENT
and Contiguous County

Second Step

COUNTY AND COMMONWEALTH COSTS

Third Step

30 Days for Commonwealth to submit a
Declaration Request to FEMA (2/22/16)

COUNTIES THROUGH STEP ONE - 30

- Adams
- Bedford
- Berks
- Blair
- Bucks
- Cambria
- Chester
- Columbia
- Cumberland
- Dauphin
- Fayette
- Franklin
- Fulton
- Huntingdon
- Juniata
- Lancaster
- Lebanon
- Lehigh
- Mifflin
- Montgomery
- Montour
- Northampton
- Northumberland
- Perry
- Philadelphia
- Schuylkill
- Snyder
- Somerset
- Westmoreland
- York

WHO IS ELIGIBLE FOR ASSISTANCE

- **County & Municipal Governments**
- **Municipal Authorities**
- **Public and Parochial School Districts**
- **Private Colleges, Universities, & Hospitals**
- **Certain Types of Private Non-Profits to Include Volunteer Fire and EMS Companies**
- **PNP Recreational Facilities are not Eligible**
- **State Agencies within the Counties Meeting Step One - Costs Captured by County**

PRIVATE NON PROFITS's ELIGIBLE FOR ASSISTANCE

- **Education, Medical, Utility, & Emergency Services**
- **Custodial Care**
- **Museums**
- **Zoos**
- **Community centers**
- **Libraries**
- **Homeless shelters**
- **Senior citizen centers**
- **Shelter workshops a**
- **Health and safety services**

INELIGIBLE PNP's

- Recreational Facilities
- Job Counseling or Job Training
- Facilities for Advocacy Groups not Directly Providing Health Services
- Conference Facilities
- Centers for the Performing Arts
- Political Education
- Advocacy or Lobbying
- Religious Service or Education
- Facilities for Social Events
- Roads Owned and Operated by a Property Owners Association

REQUIRED INFORMATION

- **Applicant's Name**
- **Street Address**
- **Mailing Address W/ County**
- **Telephone Number(s)**
- **E-mail Address**
- **Point-of-Contact Name**
- **Continuous 48 Hour Period**
- **Copies of All Cost Documentation**

SNOW ASSISTANCE DECLARATION

Pick Your Most Expensive CONTINUOUS 48 Hour Period LABOR to Plow, Salt and Sand

- **The Overtime/Extra Time for Full Time/Scheduled Employees**
- **Regular Time/Over Time for FT Employees Working Out of Class**
- **Regular/Overtime/Extra Labor Costs are Eligible for Non-Budgeted Employees Specifically Assigned to Perform Emergency Work/Snow Removal**
- **Need to Show Regular Time if Claiming Equipment During R.T.**
- **Fringe Benefits Affected by Submitted Labor Costs**

SNOW ASSISTANCE DECLARATION

Pick Your Most Expensive 48 Hour Period

Equipment for Snow Plowing, Salting and Sanding

- **ALL Equipment Usage within the Declared 48 Hour Period**

 - **Base Costs on FEMA 2015 Equipment Rates**

 - **Rates Cover Usage, Maintenance and Fuel**

- **Must Match Equipment to Operator (Employee A with Truck 1)**

- **Typical Equipment**

 - **Truck**
 - **Plow**
 - **Spreader**
 - **Loader**
 - **Sweeper, Blower, etc...**

- **Equipment Rented Exclusively for Event, Capture Rental Cost within the Declared 48 Hour Period**

SNOW ASSISTANCE DECLARATION

Pick Your Most Expensive 48 Hour Period

Salting and Sanding Materials

- Quantities of Materials and Location Where Used
- Copies of Invoices for Supply or Replacement

SNOW ASSISTANCE DECLARATION

GREAT LABOR EXAMPLE

DAP - 5 FORCE ACCOUNT ACTIVITY WORKSHEET - LABOR, EQUIPMENT, AND MATERIALS																	
45 hour period between 8:00 pm 1/22/2016 and 5:00 pm 1/24/2016																	
Emply #	Employee Name	P or T	Date of Work	Regular Hours		Overtime Hours		Doubletime Hours		Total	Fringe benefits 21.45%			Total	Pay End Date	Equip. Codes	
				#	Pay Rate	#	Pay Rate	#	Pay Rate	Payroll	FICA @ 7.65%	Work.Comp 3.90%	Pension 9.90%	Labor Cost			
344		P	23-Jan-16	-	17.85	24.00	26.78		35.70	642.72	49.17	25.07	63.63	780.58	31-Jan-16	h57	8805
194		P	23-Jan-16	-	26.94	24.00	40.85		54.46	980.40	75.00	38.24	97.06	1,190.70	31-Jan-16	h14	8572
329		P	23-Jan-16	-	18.00	24.00	27.08		36.10	649.92	49.72	25.35	64.34	789.33	31-Jan-16	s14	8805
261		P	23-Jan-16	-	18.21	24.00	27.47		36.62	659.28	50.43	25.71	65.27	800.70	31-Jan-16	h4	8720
160		P	23-Jan-16	-	22.15	24.00	34.17		45.56	820.08	62.74	31.98	81.19	995.99	31-Jan-16	h32	8720
254		P	24-Jan-16	-	22.37	15.00	33.84		45.12	507.60	38.83	19.80	50.25	616.48	31-Jan-16	h3	8802
292		P	24-Jan-16	-	17.85	16.00	26.78		35.70	428.48	32.78	16.71	42.42	520.39	31-Jan-16	h53	8805
40		P	24-Jan-16	-	24.45	17.00	37.58		50.10	638.86	48.87	24.92	63.25	775.90	31-Jan-16	h52	8725
337		P	24-Jan-16	-	15.81	17.00	23.72		31.62	403.24	30.85	15.73	39.92	489.73	31-Jan-16	r1	8401
43		P	24-Jan-16	-	27.29	17.00	42.38		56.50	720.46	55.12	28.10	71.33	875.00	31-Jan-16	h8	8720
262		P	24-Jan-16	-	22.11	17.00	33.45		44.60	568.65	43.50	22.18	56.30	690.63	31-Jan-16	h46	8720
227		P	24-Jan-16	-	21.88	17.00	33.21		44.28	564.57	43.19	22.02	55.89	685.67	31-Jan-16	h12	8805
69		P	24-Jan-16	-	22.37	17.00	34.79		46.38	591.43	45.24	23.07	58.55	718.29	31-Jan-16	h40	8805
85		P	24-Jan-16	-	22.52	17.00	35.04		46.72	595.68	45.57	23.23	58.97	723.45	31-Jan-16	h16	8720
201		P	24-Jan-16	-	27.13	17.00	41.13		54.84	699.21	53.49	27.27	69.22	849.19	31-Jan-16	h39	8393
101		P	24-Jan-16	-	20.38	17.00	31.44		41.92	534.48	40.89	20.84	52.91	649.13	31-Jan-16	h27	8805
105		P	24-Jan-16	-	21.42	17.00	33.03		44.04	561.51	42.96	21.90	55.59	681.95	31-Jan-16	h41	8720
308		P	24-Jan-16	-	20.29	17.00	31.41		41.88	533.97	40.85	20.82	52.86	648.51	31-Jan-16	s9	8720
319		P	24-Jan-16	-	17.47	17.00	26.28		35.04	446.76	34.18	17.42	44.23	542.59	31-Jan-16	s6	8805
309		P	24-Jan-16	-	17.65	17.00	26.63		35.50	452.71	34.63	17.66	44.82	549.82	31-Jan-16	h3	8720
255		P	24-Jan-16	-	16.45	17.00	24.75		33.00	420.75	32.19	16.41	41.65	511.00	31-Jan-16	r3	8805
228		P	24-Jan-16	-	22.89	17.00	34.73		46.30	590.41	45.17	23.03	58.45	717.05	31-Jan-16	h47	8723
346		P	24-Jan-16	-	17.34	15.50	26.01		34.68	403.16	30.84	15.72	39.91	489.63	31-Jan-16	h24	8572
344		P	24-Jan-16	-	17.85	17.00	26.78		35.70	455.26	34.83	17.76	45.07	552.91	31-Jan-16	h57	8805
194		P	24-Jan-16	-	26.94	17.00	40.85		54.46	694.45	53.13	27.08	68.75	843.41	31-Jan-16	h14	8572
329		P	24-Jan-16	-	18.00	17.00	27.08		36.10	460.36	35.22	17.95	45.58	559.11	31-Jan-16	s14	8805
261		P	24-Jan-16	-	18.21	17.00	27.47		36.62	466.99	35.72	18.21	46.23	567.16	31-Jan-16	h4	8720
160		P	24-Jan-16	-	22.15	17.00	34.17		45.56	580.89	44.44	22.65	57.51	705.49	31-Jan-16	h32	8720
NON BUDGETED EMPLOYEES / Straight time + Overtime																	
83		P	24-Jan-16	5.50	27.15	5.50	42.17		56.22	381.26	29.17	14.87	37.74	463.04	31-Jan-16	h15	8393
				5.50		1,006.50				32,250.39	2,467.15	1,257.77	3,192.79	39,168.10			

SNOW ASSISTANCE DECLARATION

GREAT EQUIPMENT EXAMPLE

Friday Jan 22 (2000 hrs) - Sunday Jan 24 (1700) hrs												
Equipment Costs												
NAME	EQWIP ID	EQUIP TYPE	CODE	RATE	plow		spreader		TOTAL RATE	HOURS	TOTAL	
					CODE	RATE	CODE	RATE				
1		h3	dump truck 8 cy	8720	\$ 42.25	8452	\$ 11.75	8456	\$ 5.90	\$ 59.90	37	\$ 2,216.30
2		h4	dump truck 8 cy	8720	\$ 42.25	8452	\$ 11.75	8456	\$ 5.90	\$ 59.90	33	\$ 1,976.70
3		h46	dump truck 8 cy	8720	\$ 42.25	8452	\$ 11.75	8456	\$ 5.90	\$ 59.90	37	\$ 2,216.30
4		h8	dump truck 8 cy	8720	\$ 42.25	8452	\$ 11.75	8456	\$ 5.90	\$ 59.90	37	\$ 2,216.30
5		h47	dump truck 18 cy	8723	\$ 77.25	8452	\$ 11.75	8456	\$ 5.90	\$ 94.90	37	\$ 3,511.30
6		h55	pickup truck 1 ton	8802	\$ 26.00	8452	\$ 11.75			\$ 37.75	12	\$ 453.00
7		h12	pickup truck 1.75 ton	8805	\$ 35.88	8452	\$ 11.75	8456	\$ 5.90	\$ 53.53	37	\$ 1,980.61
8		h16	dump truck 8 cy	8720	\$ 42.25	8452	\$ 11.75	8456	\$ 5.90	\$ 59.90	37	\$ 2,216.30
9		h52	dump truck 14 cy	8725	\$ 75.00	8452	\$ 11.75	8456	\$ 5.90	\$ 92.65	37	\$ 3,428.05
10		h27	pickup truck 1.75 ton	8805	\$ 35.88	8452	\$ 11.75	8456	\$ 5.90	\$ 53.53	37	\$ 1,980.61
11		h32	dump truck 8 cy	8720	\$ 42.25	8452	\$ 11.75	8456	\$ 5.90	\$ 59.90	37	\$ 2,216.30
12		h40	pickup truck 1.75 ton	8805	\$ 35.88	8452	\$ 11.75	8456	\$ 5.90	\$ 53.53	37	\$ 1,980.61
13		h41	dump truck 8 cy	8720	\$ 42.25	8452	\$ 11.75	8456	\$ 5.90	\$ 59.90	37	\$ 2,216.30
14		r3	pickup truck 1.75 ton	8805	\$ 35.88	8452	\$ 11.75	8456	\$ 5.90	\$ 53.53	37	\$ 1,980.61
15		s14	pickup truck 1.75 ton	8805	\$ 35.88	8452	\$ 11.75	8456	\$ 5.90	\$ 53.53	37	\$ 1,980.61
16		s6	pickup truck 1.75 ton	8805	\$ 35.88	8452	\$ 11.75	8456	\$ 5.90	\$ 53.53	37	\$ 1,980.61
17		h33	grader w/ 225 hp	8332	\$ 84.00	8452	\$ 11.75			\$ 95.75	23.5	\$ 2,250.13
18		h14	backhoe w/ 1.5 cy	8572	\$ 37.00					\$ 37.00	37	\$ 1,369.00
19		h24	backhoe w/ 1.5 cy	8572	\$ 37.00					\$ 37.00	37	\$ 1,369.00
20		s10	backhoe w/ 1.5 cy	8572	\$ 37.00					\$ 37.00	34.5	\$ 1,276.50
21		h15	wheel loader w/ 3cy	8393	\$ 44.00					\$ 44.00	7.5	\$ 330.00
22		h39	wheel loader w/ 3cy	8393	\$ 44.00					\$ 44.00	15	\$ 660.00
23		h31	pickup truck 1 ton	8802	\$ 26.00	8452	\$ 11.75			\$ 37.75	24.5	\$ 924.88
24		h38	pickup truck 1 ton	8802	\$ 26.00	8452	\$ 11.75			\$ 37.75	1	\$ 37.75
25		h38	pickup truck 1 ton	8802	\$ 26.00	8452	\$ 11.75			\$ 37.75	4	\$ 151.00
26		r1	loader tractor	8401	\$ 26.25	8452	\$ 11.75			\$ 38.00	2.5	\$ 95.00
27		h57	pickup truck 1.75 ton	8805	\$ 35.88	8452	\$ 11.75	8456	\$ 5.90	\$ 47.63	37	\$ 1,762.31
28		s9	dump truck 8 cy	8720	\$ 42.25	8452	\$ 11.75	8456	\$ 5.90	\$ 54.00	37	\$ 1,998.00
												\$ 46,774.07

REQUIRED DOCUMENTATION

- **Spread Sheet/ DAP-5 Word/Excel – or Yours**
 - **Needs to Summarize Your L-E-M-C-R**
- **Employee Timesheets & Labor Rates**
- **Copy of Labor Contract that Require Specific Rates of Pay...i.e...Time and Half and Double Time**
- **Copy of Agreement/Policy Paying for Rest Period**
- **Invoices – Material on Hand Prior**

CONTRACTED SERVICES

- **Services must be Within Your Declared 48Hr. Period. No Paid Breaks**
- **Pro-rate to the 48Hrs. if needed**
- **How Procured**
- **Invoice(s)- if you do not have it yet- we'll trust your assessment submission**

OTHER TYPES OF ELIGIBLE EMERGENCY WORK

- **Category “B” (Emergency Protective Measures):**
“Actions taken by an applicant before, during, and after a disaster to save lives, protect public health and safety, and prevent damage to improved public and private property. Emergency communications and emergency public transportation costs may be eligible, but only through Direct Federal Assistance by a federal agency.”

CAT “B”-EMERGENCY PROTECTIVE MEASURES

ALL TIME-EQUIPMENT-MATERIALS FOR

- **Sheltering / Mass Care**
- **Related Emergency Work Including EOC Operations**
- **Search and Rescue**
- **Security/Safety Forces in the Impacted Area**
- **All Provision of Food, Water, Ice and other Essential Needs at Distribution Points for use by Local Populations**

CAT “B”-EMERGENCY PROTECTIVE MEASURES

- **Provision of Emergency Medical Care**
- **Bracing and Shoring of Damaged Applicant Structures**
- **Emergency Repairs and Demolition**
- **Removal of Health and Safety Hazards**

OTHER TYPES OF ELIGIBLE WORK

Storm Incurred Damage to Public Infrastructure and Facilities

Description

Cost of Repair

Insurance Coverages

MORE INFORMATION

PEMA - Public Assistance Office

 2605 Interstate Dr Harrisburg PA 17110

 1-800-635-9692

 Website - <http://www.pema.pa.gov>

 Forms Library/Public Assistance

 email to: chrevans@pa.gov

FEMA

 Website - <https://www.fema.gov>

Questions?

