



Number:	C2016-01
Effective Date:	March 15, 2016
Termination Date:	June 15, 2016
Rescinds Circular Number:	C2015-02

PEMA Circular

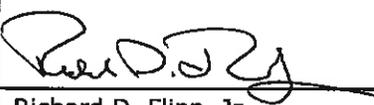
Subject:
Hazard Mitigation Grant Application Guidance for FEMA Non-Disaster Pre-Disaster Mitigation (PDM) and Flood Mitigation Assistance (FMA) Grant Programs

Scope:
All Commonwealth of Pennsylvania State Agencies, Counties, and Municipalities

Distribution:

- See Distribution List
- www.pema.pa.gov

By Direction of:



Richard D. Flinn, Jr.
Director, PA Emergency Management Agency

I. PURPOSE

To provide notification and guidance to potential sub-grantees on the process of submitting the Federal Emergency Management Agency (FEMA) Hazard Mitigation (HM) non-disaster grant applications to the Pennsylvania Emergency Management Agency (PEMA) by Wednesday, May 18, 2016.

II. AUTHORITY

- A. Titles 26, 40, 44 of the Code of Federal Regulations
- B. Catalog of Federal Domestic Assistance (CFDA) numbers: 97.047 Pre-Disaster Mitigation (PDM Program) and 97.029 Flood Mitigation Assistance (FMA)
- C. Federal Emergency Management Agency (FEMA), U.S. Department of Homeland Security (DHS) Joint Memorandum, dated June 1, 2009, from Ms. Deborah S. Ingram, Acting Deputy Assistant Administrator for Mitigation and Mr. W. Ross Ashley, Assistant Administrator Grants Program Directorate
- D. Federal Acquisition Regulations, Subpart 170 (h)(3) and (4)
- E. Internal Revenue Code of 1954, Sections 170 (h) and 501 (c)
- F. National Flood Insurance Program (NFIP), Technical Bulletin 3-93, Non-Residential Flood Proofing Requirements and Certifications; Flood Mitigation Assistance [42 U.S.C. §4104(c)]

Comments and Questions Regarding this Circular Should be Directed to:
Mr. Thomas Hughes, Bureau of Recovery and Mitigation, 717-651-2726

- G. Section 404 Hazard Mitigation Grant Program (Title 42 U.S.C. §5170c) and Section 203 PDM (42 U.S.C. § 5133) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended (the Stafford Act)
- H. FEMA Mitigation Planning Memorandum (MT-PL) #2 Guidance for FEMA Regional Directors regarding “Extraordinary Circumstances,” October 28, 2005
- I. Executive Order (EO) 11988 – Floodplain Management
- J. Executive Order (EO) 11990 – Protection of Wetlands
- K. Executive Order (EO) 12898 – Environmental Justice
- L. Executive Order (EO) 13690 – Climate Action Plan, January 30, 2015
- M. Title 2 of the Code of Federal Regulations 2 CFR 200 Part 225 Cost Principles for State, Local and Indian Tribal governments
- N. Section 308 Non Discrimination Compliance, 42 U.S.C. §5152 of the Stafford Act
- O. The 2015 Hazard Mitigation Assistance Guidance
- P. The 2015 Hazard Mitigation Assistance Addendum
- Q. DHS-16-MT-047-000-99 - DHS Notice of Funding Opportunity (NOFO) for Pre-Disaster Mitigation (PDM) February 10, 2016
- R. DHS- 16-MT-029-000-99 - DHS Notice of Funding Opportunity (NOFO) for FMA, February 10, 2016
- S. FEMA FY 2016 Pre-Disaster Mitigation (PDM) Grant Fact Sheet
- T. FEMA FY 2016 Flood Mitigation Assistance (FMA) Grant Program Fact Sheet
- U. 1366 of The National Flood Insurance Act of 1968, as amended (Pub. L. No. 90 448)(42 U.S.C. § 4104c)
- V. Consolidated Appropriations Act, 2016 (Pub. L. No.114-113), Title III Protection, Preparedness, Response, Recovery, Federal Emergency Management Agency, National Flood Insurance Fund
- W. Consolidated Appropriations Act, 2016 (Pub. L. No. 114-113), Title III Protection, Preparedness, Response and Recovery, Federal Emergency Management Agency, National Predisaster Mitigation Fund

III. GENERAL

- A. The Federal Fiscal Year (FFY) 2016 non-disaster application period for all the Federal Emergency Management Agency (FEMA) hazard mitigation grants is now open. The Pre-Disaster Mitigation (PDM) and the Flood Mitigation Assistance (FMA) grants close in the Commonwealth of Pennsylvania on Wednesday, May 18, 2016. Grant applications submitted after May 18, 2016, will be held until the FFY 2017 PDM and FMA grant application periods open. The disaster Hazard Mitigation Grant Program (HMGP) application period only opens after a federally-declared disaster is received through FEMA for federal Public Assistance and/or Individual Assistance by the Commonwealth.
- B. Federal guidance per the applicable PDM and FMA Notice of Funding Opportunities (NOFO) for the project selection, application, and administration of the FEMA Hazard Mitigation grant funds for the FFY 2016 FEMA non-disaster hazard mitigation assistance PDM and FMA grants is available for download at: <http://www.grants.gov/web/grants/search-grants.html?keywords=FMA>. PEMA has provided an overview of both NOFOs in Attachments 2 and 3 of this circular; however, it is highly encouraged that interested/potential eligible applicants review the applicable FFY 2016 NOFOs via the provided link above.
- C. Projects submitted for FEMA HM grant funding must be consistent with the goals and objectives identified in the current FEMA-approved state and local plans. To be eligible for the FEMA HM grant funding, a municipality and county must have adopted their county hazard mitigation plan. The state will convene the State Hazard Mitigation Application Review Team and rank and prioritize projects, in-line with this year's state and federal objectives identified in the state's Standard Hazard Mitigation Plan and the applicable 2016 PDM and FMA NOFO guidelines. Both the FMA and PDM grant programs have different federal priorities and FEMA may select a sub-application out of priority based upon one or more of the following factors: availability of funding, balance/distribution of funds geographically or by type of recipient, duplication of sub-applications, program priorities and policy factors and other pertinent information.
- D. Applications are to be completed and submitted via FEMA's e-Grants application system, which can be found on FEMA's website at: <https://portal.fema.gov/famsVuWeb/home>. Instructions for registering as a new user may be found in Attachment 1. Once you register as a new user, you may log into the site and locate the "HELP" icon for instructions and assistance in submitting an application. For technical assistance with FEMA's login on FEMA's e-Grants website, please contact the e-Grants Technical Help Desk at 877-611-4700 or via email at HLPFEMAFEMA-Enterprise-Service-Desk@fema.dhs.gov.

IMPORTANT NOTE: *If you are going to apply for this funding opportunity and have not obtained a Data Universal Numbering System (DUNS) number and/or are not currently registered in the System for Award Management (SAM), please take immediate action to obtain a DUNS Number, if applicable, and then to*

register immediately in SAM . It may take 4 weeks or more after you submit your SAM registration before your registration is active in SAM, then an additional 24 hours for Grants.gov to recognize your information. Information on obtaining a DUNS number and registering in SAM is available from Grants.gov at: <http://www.grants.gov/web/grants/applicants/organization-registration.html>. Detailed information regarding DUNS and SAM is also provided in Section D of the 2016 FMA NOFO, subsection, Content and Form of Application Submission.

Event	Suggested Deadline for Completion
Obtaining Dun and Bradstreet Universal Numbering System (DUNS) Number	Four weeks before actual PEMA submission deadline
Obtaining a valid Employer Identification Number (EIN)	Four weeks before actual PEMA submission deadline
Register with the System for Award Management (SAM)	Four weeks before actual submission deadline
Register for access to the FEMA Grants Portal and request access to the Mitigation eGrants system	Six weeks before actual PEMA submission deadline

E. There are different cost share percentages for each FEMA HMGP. Under FEMA’s HMGP, the total cost to implement approved mitigation activities is generally funded by a combination of federal and non-federal sources. Both the Federal and the non-federal cost shares must be for eligible costs used in direct support of the approved activities under this guidance and the grant award. Contributions of cash, third-party in-kind services, materials, or any combination thereof may be accepted as part of the non-Federal cost share. FEMA administers cost-sharing requirements consistent with 44 CFR Section 13.24 and 2 CFR Section 215.23. To meet cost-sharing requirements, the non-Federal contributions must be reasonable, allowable, allocable, and necessary under the grant program and must comply with all Federal requirements and regulations. FEMA will use the information provided in the sub-application, including the scope of work and project cost estimate sections, as well as any supporting documentation to determine the feasibility and effectiveness of the mitigation activity. For project sub-applications, FEMA will consider the following criteria in reviewing feasibility and effectiveness:

1. Conformance to accepted engineering practices, established codes, standards, modeling techniques or best practices, as well as work schedule.
2. Effectiveness in mitigating the risks of the hazard(s).
3. Reasonableness of the cost estimate.

The cost share percentages for FEMA’s Hazard Mitigation disaster and non-disaster grant programs for FFY 2016 are as follows:

Programs	Mitigation Activity Grant (Percentage of Federal/ Non-Federal Share)	Management Costs (Percent of Federal/ Non-Federal Share)	
		Grantee	Sub-grantee
HMGP	75/25	100/0	-/-* ⁽¹⁾
PDM	75/25	75/25	75/25
PDM - Sub-grantee is Small Impoverished Community	90/10	75/25	90/10
PDM - Tribal Grantee is Small Impoverished Community	90/10	90/10	90/10
FMA– insured properties and planning grants	75/25	75/25	75/25
FMA – repetitive loss property ⁽²⁾	90/10	90/10	90/10
FMA – severe repetitive loss property ⁽²⁾	100/0	100/0	100/0
⁽¹⁾ Sub-applicants should consult their State Hazard Mitigation Officer (SHMO) for the amount or percentage of HMGP sub-grantee management cost funding their state has determined to be passed through to sub-grantees. ⁽²⁾ To be eligible for an increased Federal cost share, a FEMA-approved State Standard/Enhanced Mitigation Plan that addresses repetitive loss properties must be in effect at the time of the grant award, and the property that is being submitted for consideration must be a repetitive loss property.			
<i>Modified from Table 2: Cost Share Requirements from Part III Eligibility Information, 2015HMA Unified Guidance, Page 27 (published February 27, 2015)</i>			

- F. Grant applicants found ineligible for one grant program may be re-scoped by PEMA and FEMA to fit eligibility requirements in one or more of the other programs.
- G. The National Flood Insurance Fund (NFIF) provides the funding for the FMA program. The FMA and PDM grant programs are subject to the availability of appropriation funding, as well as any program directive or restriction made with respect to such funds. Furthermore, availability of the FMA and PDM programs is subject to anticipated re-authorization of the programs beyond August 28, 2015. More information on each program may be found at: <http://www.grants.gov/web/grants/search-grants.html?keywords=FMA>.
- H. Interested and eligible sub-applicants should submit a PEMA Non-Disaster Letter of Interest (LOI) pre-application form #19 to PEMA’s HM Division to determine if the intended plan or project would be eligible under FEMA’s FMA or PDM

grant programs. Once the pre-application has been reviewed, and determined to be an eligible plan or project, PEMA HM staff will work with the sub-applicant to develop a project through FEMA's on-line e-Grants system. This form can be found on PEMA's website at: [http://www.pema.pa.gov/responseandrecovery/Disaster-Assistance/Documents/Unified%20HMGP %20Forms/19-Non-Disaster %20Grants%20Letter%20of%20Interest%20Pre-Application%20Form.pdf](http://www.pema.pa.gov/responseandrecovery/Disaster-Assistance/Documents/Unified%20HMGP%20Forms/19-Non-Disaster%20Grants%20Letter%20of%20Interest%20Pre-Application%20Form.pdf)

Note: Sub-applicants will need to take a FEMA Independent Study course IS-30a online course before obtaining a password for access to the FEMA e-grants system. The IS-30a course can be found on the following link: <http://www.training.fema.gov/is/courseoverview.aspx?code=IS-30.a>

IV. EMERGENCY MANAGEMENT PROGRAM PRIORITIES

- A. PEMA/FEMA-approved All-Hazard Mitigation Plan, per requirement of Title 44 CFR, Federal Disaster Assistance, Part 201.4, Subpart N of the Code of Federal Regulations established the state priorities.
- B. Projects included in the local (County) All-Hazard Mitigation Plan, per requirement of Title 44 CFR, Federal Disaster Assistance, Part 201.6, Subpart N of the Code of Federal Regulations, should be reviewed and eligible hazard mitigation projects that are listed in the FEMA approved plan may be submitted as appropriate.

V. FEMA MINIMUM ELIGIBILITY, COMPLETENESS CRITERIA, AND SELECTION PROCESS

- A. Eligible sub-applicants must apply through e-Grants to the applicant (PEMA), who will review and submit to FEMA, Region III. In general, sub-applicants are state agencies, tribal governments, local governments/communities, and non-profit organizations. Individuals and businesses are not eligible to apply for Hazard Mitigation Assistance (HMA) funds; however, an eligible applicant or sub-applicant may apply for funding to mitigate private sector structures. Eligibility information can be found in the 2015 Hazard Mitigation Assistance Unified Guidance, Part III, eligible activities by programs can be found in Part III E General Program Requirements.
- B. FEMA will no longer accept incomplete and placeholder project applications. Incomplete applications or sub-applications delay project approval because they do not contain sufficient information for FEMA to make program eligibility determinations (Part V, A, Review Criteria).
- C. FEMA will identify sub-applications for further review based on a number of criteria, but not limited to: savings to the NFIF, applicant rank, or property status (e.g. repetitive loss property, severe repetitive loss property).

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Attachment 1: e-Grant Online Registration Instructions
Attachment 2: Flood Mitigation Assistance Highlights – From 2016 NOFO
Attachment 3: Pre-Disaster Mitigation Highlights – From 2016 NOFO

Distribution: Federal Emergency Management Agency, Region III
American Planners Association – PA Chapter (APA)
American Rivers Association (ARA)
County Commissioners of Pennsylvania (CCAP)
Delaware River Basin Commission (DRBC)
Keystone Emergency Management Association (KEMA)
Pennsylvania Association of Floodplain Managers (PAFPM)
Pennsylvania Boroughs Association (PBA)
Pennsylvania Conservation Districts
Pennsylvania County Emergency Management Coordinators
Pennsylvania County Planning Commissions
Pennsylvania Department of Agriculture
Pennsylvania Department of Community and Economic Development
Pennsylvania Department of Conservation and Natural Resources
Pennsylvania Department of Environmental Protection
Pennsylvania Department of Insurance
Pennsylvania Department of Transportation
Pennsylvania League of Cities and Municipalities (PLCM)
Pennsylvania’s Congressional Delegation
Pennsylvania Municipal Authorities
Pennsylvania Public Utility Commission
Pennsylvania Regional Planning Commissions
Pennsylvania Silver Jackets Representatives
Pennsylvania State Association of Township Supervisors (PSATS)
House of Representatives of Pennsylvania
Senate of Pennsylvania
Pennsylvania State System of Higher Education
Susquehanna River Basin Commission (SRBC)
U.S. Army Corps of Engineers, Baltimore District – Outreach Office
U.S. Army Corps of Engineers, Buffalo District – Outreach Office
U.S. Army Corps of Engineers, Philadelphia District – Outreach Office
U.S. Army Corps of Engineers, Pittsburgh District – Outreach Office

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cc: Office of the Director
Deputy Director for Administration
Legislative Affairs Office
Policy Office
Press Office
Bureau of Financial Management
Bureau of Planning and Preparedness
Bureau of Recovery and Mitigation
PEMA's Central Area Office Director
PEMA's Eastern Area Office Director
PEMA's Western Area Office Director

Attachment 1
e-Grant Online Registration Instructions

The deadline for all Non-Disaster Hazard Mitigation grant applications within the Commonwealth (e.g., the Pre-Disaster Mitigation (PDM) and the Flood Mitigation Assistance (FMA) Programs) Wednesday, May 18, 2016.

1. Grant applications should be submitted through the FEMA e-Grant online system*:
 - Applicable agencies wishing to apply may log on to: <https://portal.fema.gov/famsVuWeb/home>
 - Click “New User?”, when completed, click the “Submit” button
2. The FEMA portal will bring up another page:
 - Click button entitled “Click here to request new privileges”
 - Click button entitled “Mitigation e-Grants”
 - On the next page you will see a space for an ID. Enter S42, and click the “Submit” button
 - You will receive an email when permission to enter the page is granted
3. Assistance in completing the application is available by logging into the e-Grant system and clicking on “Help” at the lower right-hand corner of the home page.
4. Once the course has been completed, please fax your certificate to 717-651-2150 or send via email to RA-shazmitoff@pa.gov. It is recommended that the applicant contact PEMA’s Bureau of Recovery and Mitigation Office at 717-651-2168 to confirm receipt of your certificate.

*The Pennsylvania Emergency Management Agency (PEMA) will not issue access to the Federal Emergency Management Agency’s (FEMA) e-Grants system until we receive a Certificate of Successful Completion of FEMA’s Independent Study Course, *IS-30.a Mitigation e-Grants for the Sub-grant Applicants* from the requestor. The IS-30.a course can be found on the following link: <http://training.fema.gov/is/courseoverview.aspx?code=IS-30>

Attachment 2

Flood Mitigation Assistance Highlights – From 2016 Notice of Funding Opportunities

Available Funding Nationally: \$199,000
 Projected Number of Awards: 200
 Project Period of Performance: March 15, 2016 through August, 30, 2016 [41 months]
 Anticipated Selection Date: August 30, 2016
 Anticipated FEMA Award Date: September 30, 2016

Cost Share: Reference the Table on Page 4 in this Circular

- FEMA may contribute up to 100 percent Federal Cost Share for **SRL** properties
- FEMA may contribute up to 90 percent cost share for **RL** properties

Other Key Dates

Event	Suggested Deadline for Completion
Obtaining Dun and Bradstreet Universal Numbering System (DUNS) Number	Four weeks before actual PEMA submission deadline
Obtaining a valid Employer Identification Number (EIN)	Four weeks before actual PEMA submission deadline
Register with the System for Award Management (SAM)	Four weeks before actual submission deadline
Register for access to the FEMA Grants Portal and request access to the Mitigation e-Grants system	Six weeks before actual PEMA submission deadline

IMPORTANT NOTE: *If you are going to apply for this funding opportunity and have not obtained a Data Universal Numbering System (DUNS) number and/or are not currently registered in the System for Award Management (SAM), please take immediate action to obtain a DUNS Number, if applicable, and register immediately in SAM. It may take four weeks or more after you submit your SAM registration before your registration is active in SAM, and an additional 24 hours for www.Grants.gov to then recognize your information. Information on obtaining a DUNS number and registering in SAM is available at: <http://www.grants.gov/web/grants/applicants/organization-registration.html>. Detailed information regarding DUNS and SAM is also provided in Section D of the 2016 FMA Notice of Funding Opportunities (NOFO), subsection, Content and Form of Application Submission.*

Allowable Activities for locals (page 2 of 2016 FMA NOFO):

1. Flood hazard mitigation planning consistent with 44 CFR Part 201
 - Cost-effective and sustainable hazard mitigation projects that conform to FEMA-approved state/tribal/local mitigation plans
2. Property Acquisition and Structure Demolition or Relocation
 - Structure Elevation
 - Mitigation Reconstruction

- Dry Flood-Proofing
- Non-structural Retrofitting of Existing Buildings
- Infrastructure Retrofit
- Minor Localized Flood Reduction
- Applicant and Subapplicant Management Costs for administering and managing grant and subgrant activities

FEMA Project Priorities (Page 2-3):

- Planning sub-applications up to \$100,000 federal share per Applicant with a maximum of \$50,000 federal share for state mitigation plan updates and \$25,000 federal share for local mitigation plans
- Technical Assistance sub-applications up to \$50,000 federal share for Applicants who received FMA grant awards totaling at least \$1 million federal share in FY 2015
- Project sub-applications on a competitive basis as follows:
 - a. Projects that will mitigate flood damage to at least 50 percent of structures included in the sub-application that meet definition part (b)(ii) of a Severe Repetitive Loss (SRL) property: At least two separate NFIP claim payments have been made with the cumulative amount of such claims exceeding the market value of the insured structure
 - b. Projects that will mitigate flood damage to at least 50 percent of structures included in the sub-application that meet the definition of a Repetitive Loss (RL) property: Have incurred flood-related damage on two occasions, in which the cost of repair, on the average, equaled or exceeded 25 percent of the market value of the structure at the time of each such flood event
 - c. Projects that will mitigate flood damage to at least 50 percent of structures included in the sub-application that meet definition part (b)(i) of a SRL property: four or more separate NFIP claims payments have been made with the amount of each claim exceeding \$5,000, and with the cumulative amount of claims payments exceeding \$20, 000
 - d. Projects that will mitigate flood damage for the largest number of NFIP-insured properties at the neighborhood level

For project sub-applications in priority Categories 1 through 3 above, FEMA will prioritize projects as follows:

1. The highest percentage of structures included in the sub-application that meet the definition from 100 to 50 percent;
2. The largest number of structures included in the sub-application that meet the definition; and,
3. FEMA validated Benefit-Cost Ratio (BCR).
4. For project applications in Priority Category 4, FEMA will further prioritize as needed by the highest FEMA validated BCR.

A SRL property is a structure that:

1. Is covered under a contract for flood insurance made available under the NFIP; and,
2. Has incurred flood related damage.
 - For which four or more separate claims payments (includes building and contents) have been made under flood insurance coverage with the amount of each such claim exceeding \$5,000, and with the cumulative amount of such claims payments exceeding \$20,000, or,
 - For which at least two separate claims payments (includes only building) have been made under such coverage, with the cumulative amount of such claims exceeding the market value of the insured structure.

A RL property is a structure covered by a contract for flood insurance made available under the NFIP that:

1. Has incurred flood-related damage on two occasions, in which the cost of the repair, on the average, equaled or exceeded 25 percent of the market value of the time of each such flood event; or,
2. At the time of the second incidence of flood-related damage, the contract for flood insurance contains increased cost of compliance coverage.

Important Application Content Items:

1. ***Benefit Cost Analysis for Mitigation Projects.*** Project sub-applications must include a FEMA-approved benefit-cost analysis (BCA) or other documentation to demonstrate cost-effectiveness. Planning and management costs sub-applications do not require a BCA. More detailed information is available in Part IV, I, Cost Effectiveness of the HMA Guidance available on the FEMA website at: <http://www.fema.gov/media-library/assets/documents/103279>.
2. ***Statement of Assurances and Deed Restriction for Property Acquisition Projects.*** Project sub-applications for property acquisition must include the FEMA Statement of Assurances signed by the Sub-applicant's authorized agent to provide acknowledgement of, and agreement to, the requirements in the model Statement of Assurances. The model Statement of Assurances is available on the FEMA website at: <https://www.fema.gov/media-library/assets/documents/28695>.

The sub-application must include a sample of the deed restriction (not including property-specific details) that the sub-applicant intends to record with each property deed. The sample must be consistent with the FEMA Model Deed Restriction, which is available on the FEMA website at: <https://www.fema.gov/media-library/assets/documents/28496>.

3. ***Application for Federal Assistance and Assurances and Certifications Forms.*** Applicants must complete the following forms and attach them to their FMA grant application in the Mitigation eGrants system:
 - Application for Assistance (SF-424), OMB #4040-0004

- Assurances for Non-Construction Programs (SF-424B), OMB #4040-0009
- Assurances for Construction Programs (SF-424D), OMB #4040-0007
- Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibilities Matters
- Drug-Free Workplace Requirements (FF 20-16C), OMB #1660-0025
- Disclosure of Lobbying Activities (SF-LLL), OMB #4040-0013 (if the Applicant has engaged in or intends)
- The SF-424 family of forms and the SF-LLL form are available on the www.Grants.gov website: <http://www.grants.gov/web/grants/forms/sf-424-family.html>
- The FEMA Form 20-16C, Certifications Regarding Lobbying, Debarment, Suspension and Other Responsibility Matters;
- Drug-Free Workplace Requirements is available from the FEMA library online at: <https://www.fema.gov/media-library/assets/documents/9754>
- FEMA Forms 20-16A, Assurances – Non Construction Programs and 20-16B, Assurances - Construction Program may be used in lieu of the SF 424-B, Assurances for Non Construction Programs and SF 424-D, Assurances for Construction Programs, respectively. The FEMA Forms are available on the FEMA Forms webpage: <https://www.fema.gov/forms>

FEMA Application Review Information (per U.S.C. 3321 & 2313):

FEMA application evaluation criteria may include the following risk based considerations of the applicant:

- financial stability;
- quality of management systems and ability to meet management standards;
- history of performance in managing federal award;
- reports and findings from audits; and,
- ability to effectively implement statutory, regulatory, or other requirements.

Attachment 3

Pre-Disaster Mitigation Highlights – From 2016 Notice of Funding Opportunities

Available Funding Nationally: \$90,000
 Projected Number of Awards: 200
 Project Period of Performance: March 15, 2016 through August, 30, 2016 [41 months]
 Anticipated Selection Date: August 30, 2016
 Anticipated FEMA Award Date: September 30, 2016

Cost Share: Reference Table on Page 4 in this Circular

Other Key Dates

Event	Suggested Deadline for Completion
Obtaining Dun and Bradstreet Universal Numbering System (DUNS) Number	Four weeks before actual PEMA submission deadline
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FEMA Overview, Objectives and Priorities:

FEMA’s priorities for funding PDM applications are outlined below. These are the factors to be considered in the evaluation of applications after eligibility is determined as specified in Section E of this NOFO under Application Evaluation Criteria.

- State/Territory allocation:
 Planning and project activities from each state, territory and the District of Columbia up to a maximum of one percent of the PDM funds appropriated for the FY or **\$575,000**, whichever is less, in accordance with Section 203(f)(2)(A) of the Stafford Act.

- Tribal allocation set aside:
 - Planning and project activities from federally-recognized Native American Tribal Applicants up to a maximum of one percent of the PDM funds appropriated, or \$575,000, whichever is less, not to exceed a total set aside amount of 10 percent of the PDM appropriation
- Planning sub-applications from Applicants that do not have HMGP planning funds available. Section H, Additional Information provides information on the HMGP.
- Project sub-applications from Applicants that do not have HMGP regular project funds available in order as follows:
 - a. Climate Resilient Mitigation Activities (CRMA), including Aquifer Storage and Recovery (ASR), Floodplain and Stream Restoration (FSR), and Flood Diversion and Storage (FDS); and pre- or post-wildfire mitigation activities or any mitigation action that utilizes green infrastructure approaches
 - b. Non-flood hazard mitigation projects (e.g., seismic, wildfire, landslide, and wind) and non-acquisition/elevation/mitigation reconstruction flood mitigation activities (e.g., storm-water management and flood control measures)
 - c. Acquisition, elevation and mitigation reconstruction projects
 - d. Generators for critical facilities as identified in a FEMA-approved Mitigation Plan
- Planning sub-applications from Applicants that have HMGP planning funds available
- Project sub-applications from Applicants that have HMGP regular project funds available in the following order:
 - a. CRMA projects and pre- or post-wildfire mitigation activities or any mitigation action that utilizes green infrastructure approaches
 - b. Non-flood hazard mitigation projects and non-acquisition/elevation/mitigation reconstruction flood mitigation activities
 - c. Acquisition, elevation and mitigation reconstruction projects
 - d. Generators for critical facilities
 - Small, impoverished community status; *
 - FEMA-validated residential or commercial Building Code Effectiveness Grading Schedule (BCEGS) rating, as appropriate to the activity type, from a grade of 1 to 10; and, **
 - FEMA-validated BCR for projects.

*For more information on small, impoverished community status, see Cost Share or Match section under C. Eligibility Information below.

**For more information on BCEGS, please visit the Insurance Services Office - Mitigation Online website: <http://www.isomitigation.com/bcegs.html>