9-1-1 Advisory Board Meeting Summary
Thursday, December 3, 2015, 10:00 a.m.
Pennsylvania Emergency Management Agency (PEMA) Headquarters
2605 Interstate Drive, Room 230
Harrisburg, PA 17110

I.   Roll Call:
Senator Randy Vulakovich, Chairman, Veterans Affairs & Emergency Preparedness Committee
Representative Stephen Barrar, Chairman, Veterans Affairs & Emergency Preparedness Committee
Commissioner Jim Hertzler, Cumberland County
Commissioner Mark McCracken, Clearfield County
Mr. Tom Sullivan for Commissioner Josh Shapiro, Montgomery County
Colonel Blocker, Commissioner, Pennsylvania State Police
Mayor Justin Taylor, Pennsylvania Municipal League
Mr. Gary Thomas, 9-1-1 Coordinator, Allegheny County
Mr. Glenn Cannon for Mr. Rich Fitzgerald, County Executive, Allegheny County
Ms. Audrey Kenny, 9-1-1 Coordinator, Bucks County
Mr. Chris Clark, 9-1-1 Coordinator, Jefferson County
Mr. Frank Jannetti, 9-1-1 Coordinator, Mercer County
Mr. Gary Hoffman, 9-1-1 Coordinator, Monroe County
Mr. Ray Hayling, 9-1-1 Coordinator, Philadelphia County
Sergeant Todd Abromitis, Fraternal Order of Police
Mr. J. Dave Jones, President, Pennsylvania Emergency Health Services Council
Mr. Scott Krater, President, Pennsylvania Chapter Association of Public-Safety Communications Officials
Mr. Todd Lake, Vice President, Keystone Emergency Management Association
Mr. Jack Lawver, Pennsylvania State Association of Boroughs
Mr. Art Martynuska, President, Pennsylvania Professional Fire Fighters Association
Mr. Steven Samara, Pennsylvania Telephone Association
Mr. Stephen Shaver, Pennsylvania Fire & Emergency Services Institute
Mr. James Stewart for Mr. Chris Pleibel, Pennsylvania Wireless Association
Mr. Daniel Tunnell, Broadband Cable Association of Pennsylvania
Mr. Albert Walker, Police Chief, Pennsylvania Chiefs of Police Association
Ms. Ann Weller, President, Pennsylvania Chapter of the National Emergency Number Association
Mr. John Wilkes, Jr., Pennsylvania State Association of Township Supervisors
Commissioner Tim Solobay, Office of the State Fire Commissioner
Director Richard D. Flinn, Jr. Pennsylvania Emergency Management Agency
Deputy Director Robert F. Mateff, Sr. 9-1-1, Pennsylvania Emergency Management Agency

II.   The Inaugural 9-1-1 Advisory Board meeting was called to order at 10:00 am.
        a. Board members took the Oath of Office and received their Charter when applicable.

III.   Member Introductions

IV.   Upcoming Action: Vote to recommend the Charter and Bylaws

V.   Legislative Overview
        - The roles and responsibilities of PEMA, the 9-1-1 Advisory Board, and the counties as provided in Act 12 of 2015 were discussed.
        - Required actions and deliverables:
            o The report providing findings and recommendations from the PSAP inventory is due to the PEMA, in consultation with the Board, must set the final funding formula by 2/1/2017
            o   General Assembly by 3/31/2016
            o The Legislative Report required by Act 12 is due to the General Assembly by 8/1/2017

VI.   State of 9-1-1 in the Commonwealth
        - An overview of the revenue collected under Act 12 was provided
            o $55.9 million was remitted to the State for August & September 2015; the first two months under Act 12 of 2015
            o That is an average of $27.9 million per month. If this average remains consistent, $335.8 million would be generated annually
        - PEMA's approach to the 15% statewide interconnectivity funds was discussed:
            o Complete the PSAP inventory
            o Set a plan and priorities for the 15% funding
            o Once the plan and priorities are set, release a funding application to the PSAPs
            o Expected timeframe for the application process is mid 2016
        - Approach to program management under Act 12
            o Operate on a calendar year
            o Standardized accounting practices
            o Block grant approach to eligibility
            o Simplified reporting
            o Stronger oversight and increased transparency

VII.   9-1-1 Program Update and Discussion:
        Commonwealth-wide Call Accounting Software
        - A future initiative is to establish a standard call accounting program/system to be used in all PSAPs across the commonwealth.

        Public Safety Answering Point (PSAP) Inventory
        - Inventory will allow us to benchmark current capabilities.
        - A survey has been developed to capture the inventory data.

- One of the board members mentioned that if the inventory included visits to tower sites weather and terrain will be factors affecting access this time of year. Tower site visits are not needed.
- Site visits will be conducted at each PSAP to gather verified inventory information in a consistent format across the Commonwealth. Site visits are being conducted since the inventory is critical to the success of 9-1-1 going forward in terms of planning, priorities, statewide interconnectivity, funding decisions, etc.

Statewide Next Generation 9-1-1 Plan
- A Next Generation implementation plan will be built along with the State 9-1-1 plan. The State 9-1-1 plan will have an annex for each PSAP. The state plan will roll up into the federal plan.
- PEMA's former director spoke about the WestCore project. The WestCore project is a public safety-grade internet broadband system involving Region 13. The system is working well; there have been significant savings – reduced capitol and operational costs. Radio will be able to run on the ESInet, and when completed, there is the possibility of true statewide service.
- FirstNet was discussed. The Pennsylvania FirstNet proposal should be received sometime in the second quarter of 2016. PEMA is working in conjunction with the State Police to not duplicate efforts.

Funding/Eligibility Factors
- The current eligibility list includes all items previously eligible under the wireless, wireline, and VoIP funding streams as well as some additions recommended by the PSAP directors.
- If a PSAP can justify that an expense fits into a cost type and cost category on the eligibility list then it is deemed eligible. The intent of the list was to include items needed for the provision of 9-1-1 service. Expenses must be 9-1-1 related.
- A new list will be published after the discussion at the March 2016 meeting.
- Current eligibility factors list will remain in place through March 2016 or until a new list is released.
- PEMA will be looking for feedback from the board on the eligibility factors list
- A question was asked regarding eligible uses for the 15% funds.
- 15% statewide interconnectivity funds will be awarded for specific projects and items related to statewide interconnectivity. Those funds must be used for the project or item for which they were awarded.
- Regional projects will not be defined as a project involving a certain number of counties. If a project makes sense for statewide interconnectivity that is in alignment with the plan and priorities, it will be considered for funding regardless of the number of counties involved.

VIII. Open discussion
- It was verified that the current funding formula would be used in the interim period.
- A question was asked if the board would be speaking on behalf of the state in regards to the Federal Communication Commission (FCC). Further discussion needed.
- There was discussion at one of the Keystone Emergency Management Agency (KEMA) meetings – members wanted to know if the attendee list and minutes from this board meeting

will be published. The board members will all receive a list that contains each board member and their contact information along with the meeting minutes. The attendee names will be listed in the minutes.

- One of the board members asked if there are any thoughts on possibly having sub committees within the board. The Chairman responded with it being a possibility, especially if subject matter expert's recommendations were needed for a project.
- Schedule/proposed meeting dates were presented. Board members were instructed to let someone at PEMA know if there are any known conflicts. Upon receipt of any feedback, future meetings dates for 2016 will be finalized. The start time of 10:00 a.m. for all of the board meetings was proposed with no issues.

IX. Public comment period was recognized.
- Vendor comments with regard to radio - FirstNet is not a duplication of an ESInet – they will be performing separate functions. Pennsylvania State Police are cooperating fully with the FirstNet initiative.
- General comments from Doug Hill, County Commissioners Association of Pennsylvania.

X. Meeting adjourned at 12:35 p.m.

XI. Next scheduled meeting is to be determined.