



9-1-1 Advisory Board Meeting Summary
Thursday, June 6, 2019, 10:00 a.m.
Pennsylvania Emergency Management Agency
(PEMA) Headquarters
1310 Emerton Avenue, Room 112
Harrisburg, Pennsylvania 17110

I. Roll Call

Mr. David R. Padfield, (Acting) Director, Pennsylvania Emergency Management Agency
Mr. Jeffrey Boyle, Deputy Director for 9-1-1, Pennsylvania Emergency Management Agency
Major Diane Stackhouse (Designee), Commissioner, Pennsylvania State Police
The Honorable Nate Silcox (Designee), Chairman, Senate Veterans Affairs & Emergency Preparedness Committee
Mr. Noah Erwin (Designee), Minority Chairman, Senate Veterans Affairs & Emergency Preparedness Committee
Mr. Sean Harris (Designee), Chairman, Veterans Affairs & Emergency Preparedness Committee for the House of Representatives
Mr. Mike Hillman (Designee) Minority Chairman, Veterans Affairs & Emergency Preparedness Committee for the House of Representatives
Ms. Nadine Dodge (Designee), Mayor of a city of the first class, City of Philadelphia
Chief Matt Brown (Designee), County Executive of a county of the second class, Allegheny County
Mr. Michael Vest (Designee), County Commissioner of a county of the second-class A, Montgomery County
The Honorable Jim Hertzler, County Commissioner of a county of the third or fourth class, Cumberland County
The Honorable Mark McCracken, County Commissioner of a county of the fifth, sixth, seventh, or eighth class, Clearfield County
Mr. Curt Kiefer (Designee), County Commissioner of a county of the fifth, sixth, seventh, or eighth class, Forest County
Mr. Mitchell Yanak, 9-1-1 Coordinator of a city of the first class, Philadelphia County
Mr. Gary Thomas, 9-1-1 Coordinator of a county of the second class, Allegheny County
Ms. Audrey Kenny, 9-1-1 Coordinator of a county of the second-class A, Bucks County
Mr. Gary Hoffman, 9-1-1 Coordinator of a county of the third or fourth class, Monroe County
Mr. Chris Clark, 9-1-1 Coordinator of a county of the fifth, sixth, seventh, or eighth class, Jefferson County
Mr. Frank Jannetti, Jr., 9-1-1 Coordinator of a county of the fifth, sixth, seventh, or eighth class, Mercer County
Mr. Bruce Trego, Commissioner, Office of the State Fire Commissioner
Mr. Dave Holl, Pennsylvania Chiefs of Police Association
Mr. J. David Jones, President, Pennsylvania Emergency Health Services Council
Mr. Stephen Shaver, Pennsylvania Fire and Emergency Services Institute
Mr. Mark Greenthaner, Pennsylvania Chapter of the National Emergency Number Association
Ms. Jolene Burkhardt, Keystone Emergency Management Association

Mr. Scott Krater, Association of Public-Safety Communications Officials
Mr. David Chiaramonte, Pennsylvania Fire Fighters Association
Mr. Jack Lawver, Pennsylvania State Association of Boroughs
Mr. John Wilkes, Jr., Pennsylvania State Association of Township Supervisors
The Honorable Nate Silcox, Commissioner, Pennsylvania State Association of Township Commissioners

II. **Opening Remarks**

III. **ACTION ITEM:** The minutes of the March 7, 2019, 9-1-1 Advisory Board meeting were accepted on a motion by Gary Hoffman.

IV. **9-1-1 Program Update**

- **Act 12 Revenue**
 - 911 Surcharge Revenue
 - Revenue collections for 1st quarter 2019 = \$81.3 million
 - Revenue collections under Act 12 of 2015 = \$1.175 billion
 - 2018 PSAP Combined Reports due April 15, 2019
 - 2018 expenditure detail will be provided at the 3rd quarter meeting.
 - 911 Fund Balance
 - Cash balance as of 5/30/19 is \$96.3 million
 - Unencumbered balance = \$1.4 million
 - Multiple Statewide projects are in progress; new costs will be introduced to the 911 Fund with the implementation of NG911.
- **Federal News**
 - Federal legislation introduced in support of NG911
 - NG911 Act of 2019 (S. 1479)
 - Introduced May 15, 2019 by Senator Klobuchar (MN) and Senator Cortez Masto (NM)
 - Establishes a new federal grant program in support of NG911
 - Act would provide an additional \$12 Billion for NG911
 - Funds would be available 2019-2023
 - Minimum 20% state match
 - States must certify no diversion of state 911 funds
 - Companion legislation (HR 2760)
 - Introduced May 15, 2019 by Representative Eshoo (CA) and Representative Shimkus (IL)
 - Contains identical language to Senate bill 1479
 - Incorporated into the LIFT America Act (HR 2741)
 - Federal NG911 Grant Awards anticipated in mid-June
 - \$115 million from federal grant program in support of NG911
 - Pennsylvania's initial award is \$4,511,610 (5th highest)
 - Supplemental application is also submitted for any additional funds
 - Funds will be used in support of the Statewide ESInet and NGCS projects.

- States must certify:
 - A State 911 Plan is in place
 - 911 funds have not been diverted
- US Title 47, Chapter 8, §942 (c) (3)
 - If a recipient of Federal 911 grants uses the funds for any purpose other than 911, all grant funds must be returned.
- 911 SAVES Act (HR 1629)
 - Introduced March 7, 2019 by Representative Torres (CA)
 - Co-sponsored by eight Pennsylvania Representatives
 - Would direct the Office of Management & Budget to categorize public safety telecommunicators as a protective service
- **Statewide 911 Plan Progress**
 - Procure statewide NG911 system as a service
 - UPDATE: Vendor proposals have been received and are under review
 - Implement a statewide call accounting system
 - UPDATE: Vendor negotiations are in progress
 - Adopt new 911 system requirements:
 - UPDATE: 2019 911 Program Guidance published (Administration - published annually)
 - 2019 Accounting and Financial Reporting manual published (Administration - published annually)
 - New Training and QA/QI requirements adopted March 2019 (Training)
 - GIS requirements in progress
 - Initial draft of Technology and Operations requirements are in review
 - Establish a county 911 system planning process
 - Foundation for planning, coordination, and sustaining the 911 fund
 - Uses inventory data, 911 system requirements, FCC NG911 maturity model
 - Goal 1: Maintain inventory
 - Goal 2: Proactive statewide budgeting
 - Goal 3: Data and process driven
 - UPDATE: Inventory module is in progress and requirements are in development for planning module.
 - Develop GIS Data and statewide GIS processes to support NG911
 - UPDATE: Statewide NG911 GIS Data Gap Analysis to collect local data, aggregate to a statewide dataset, and provision for call delivery, started May 22, 2019.
 - Establish NG911 system governance
 - UPDATE: MOU to define roles, policies and procedures will be completed in tandem with the Statewide ESInet project.
 - Sustainable funding policies and procedures
 - Procurement strategies or state contracting vehicles to leverage economies of scale
 - Continue to incentivize regionalization and consolidation of 911 systems
 - Define base-level costs common to all PSAPs
 - Further define eligibility for radio systems and emerging systems such as FirstNet.
 - UPDATE:
 - Working to get protocol vendors on a statewide contracting vehicle

- PEMA/Funding Subcommittee began work on 2019 funding priorities
 - Base-level costs recommendations are developed and under review
- Expand NG911 public education and outreach efforts
 - UPDATE: Efforts continue to hire public education personnel
- Support county telecommunicator recruitment/retention efforts
 - Working with Board & PSAPs to identify trends, issues, and recommendations
 - Identify opportunities to reduce telecommunicator workload
 - Update:
 - Researching/monitoring activity in other states
 - Texas and Maryland passed legislation defining/classifying 911 telecommunicators as first responders.
 - HB 1090 in both states
 - Maryland bill allows counties to offer a property tax credit of up to \$2,500
- **September Meeting**
 - Date: September 5, 2019, 10:00 am – 2:00 pm
 - Preliminary action items:
 - 2019 Statewide Interconnectivity Funding Priorities
 - Pennsylvania NG911 GIS Requirements
 - Training and QA/QI Requirements – Corrective-Action Directives
 - Training and QA/QI Requirements – Transition Directives
 - Key Topics:
 - 2018 911 Fund expenditure detail
 - Training and QA/QI software demonstration
 - NG911 GIS overview

V. Statewide NG911 GIS Data Gap Analysis Overview

- The project is broken down into 5 phases:
 - **Phase One** - Project Initiation which was held on May 22, 2019. GeoComm is the main vendor, with AppGeo being the sub vendor.
 - **Phase Two** – NG911 GIS Data Standard
 - GIS requirements will include:
 - Required NG911 Data layers
 - Pennsylvania NG911 GIS data model (NENA data model is the foundation)
 - Statewide recommendations and best practices for creating and maintaining GIS layers
 - **Phase Three** – Educational Sessions to be held Commonwealth wide. There are seven regional ½ day sessions scheduled between July 24th – August 1st, 2018.
 - AppGeo will provide the in-person education sessions to cover:
 - Pennsylvania NG911 GIS requirements
 - GIS data assessment process
 - Local workflows necessary to support NG911
 - AppGeo additional deliverables include a recorded webinar and a presentation for the September 2018 911 Advisory Board meeting.
 - **Phase Four** – County GIS Data Assessment for NG911 compliance

- GeoComm will assess:
 - Road centerlines
 - Address points
 - Boundary layers
 - Multi-layer topology
- Deliverables – June through September 2019
 - Each county issued a data analysis report with recommendations for remediation
 - GeoComm will have a webinar with each county
 - Deliverables line up with the next round of 15% funding
- **Phase Five** – NG911 GIS Final Report submitted to PEMA
 - The report will include:
 - Pennsylvania NG911 GIS Requirements
 - County GIS data assessment results and statistics
 - Summary of recommended GIS updates by county
 - Statewide options for managing GIS data for NG911
 - Tools and processes to remediate and integrate local GIS data
 - Options for GIS workflows, roles and responsibilities
 - Next steps for Pennsylvania
 - Deliverables – December 2019
 - Final Project Report
 - 911 Advisory Board Presentation

VI. Subcommittee Activity

- **Operations Subcommittee**
 - Eight regional town hall sessions have been scheduled July 9th through July 25th, 2019
 - Ensure stakeholders (911 Coordinators, PSAP Training and QA/QI personnel) understand the new requirements
 - Reviewing two draft documents in support of the new requirements
 - Supplemental Guidance
 - Document provides plain language of what the new requirements mean and how they will be interpreted.
 - Best Practices
 - Document provides guidance, best practices, examples, etc.
 - Developed for PSAPs that need to develop or modify existing programs to meet new requirements
 - Transition planning for new requirements:
 - Tentative effective date is January 1, 2020
 - PSAPs will need to document their training and QA/QI programs.
 - PEMA reviews PSAP programs to determine if minimum requirements are met.
 - PSAPs have two years to comply if their existing program is noncompliant.
 - Items that PEMA still needs to finalize include:
 - Timelines (i.e. time for PSAP to submit documented programs)
 - Certification procedures
 - Compliance procedures

- **Funding Subcommittee**
 - 2019 Statewide Interconnectivity Funding Application
 - Application period typically runs July 1st – July 31st
 - 2019 application period will be October 1st – October 31st
 - This year’s application period for 15% funding aligns with the GIS Gap Analysis and the ESInet procurement
 - 2019 funding priorities to be developed
 - 2019 Grant Program – Changes under consideration:
 - Prepopulated maintenance applications
 - Standards for costs
 - Competition mitigation:
 - Application review committee
 - Applicant presentations at 911 Advisory Board meeting if their application appears to not meet priorities or program guidelines
- **Funding & Technical Subcommittees**
 - Currently reviewing “PSAP Base-Level Cost Recommendations”
 - Promising factor for the funding formula
 - Base level costs also useful for other purposes such as:
 - Planning
 - Anti-windfall provision
 - Application review
 - Eligibility, etc.
- **Technical Subcommittee**
 - Reviewing initial draft update of 4 PA Code 120b
 - Members participating in the Statewide NG911 Gap Analysis to set NG911 GIS standards/requirements

VII. P25 Update

- Major Diane Stackhouse, Pennsylvania State Police, gave an update on the progress of the P25 radio project rollout.
 - 35 counties have been completed along with the Capitol Complex
 - 8,000 P25 radios provisioned on the system
 - System was successfully used at the 2019 Farm Show and the Governor’s Inauguration
 - System deployment is a model of efficiency
 - Contract obligations for mobile coverage is being achieved (greater than 95% in each county)
 - Radio project will be completed by June 2021

VIII. New Business

- Philadelphia has been approached by the Navy who would like to have any emergency 911 landline calls made from Naval Support locations within Philadelphia routed to Norfolk, VA. Mitch Yanak, Philadelphia 911 Coordinator stated Philadelphia’s intent is to continue with the current practice of calls being processed by Philadelphia.
- Chief Matt Brown relayed that as of 1400 hours on Wednesday, June 5, 2019, the Allegheny Emergency Services relocation is complete.

Motion to adjourn at 11:23 am.