

**911 ADVISORY BOARD
FUNDING SUBCOMMITTEE
1/19/2022**

Attendees:

Entity	Attendee	Attendee
NECORE	Fred Rosencrans	
North Central	Dave Cohick	Andrew Kremser
Northern Tier	Chris Clark	Nate Burgett
Southeast	Kelly Collins	Brian Gottschall
Southwest	Gary Thomas	Frank Jannetti
Southern Alleghenies	Mark Taylor	
South Central		
CCAP	Melissa Gates	
PEMA	Jeff Boyle	

I. Funding Subcommittee Structure

- Roles, responsibilities, structure, voting, and meeting schedule were discussed

II. Role: Share knowledge and experience; provide advice and recommendations

III. Responsibilities:

- Attend and participate in subcommittee meetings
- Assist with developing recommendations to assist with statewide decisions
- Inform regional partners of subcommittee activities
- Gather information from regional partners to assist with developing recommendations

IV. Structure:

- 7 NG911 service regions
- Each will need to identify a Primary & Alternate member
- Members identified to date:
 - NECORE: Rosencrans (Primary); Weaver (Alternate)
 - North Central: Cohick (Primary); Kremser (Alternate)
 - Southeast: Gottschall (Primary); Collins (Alternate)
 - Southwest: Thomas (Primary); Jannetti (Alternate)
- Primary term is 1/1/2022 – 12/31/2022
- Alternate will assume the Primary role in 2023 for 1 year term
- Region to submit new alternative prior to 4th quarter Board meeting
 - Intent is to facilitate a seamless transfer by having the individual sit in on Subcommittee meetings
- Region may recommend existing members retain roles if no other interest within region
- Subcommittee will need to identify a Chair from the Primary members

Please note: The role of the 911 Advisory Funding Subcommittee is to provide advice and recommendations to assist PEMA with 911 Program funding related activities. Minutes reflect items discussed during 911 Advisory Board Funding Subcommittee meetings. Actual 911 Program policies or decisions made by PEMA may differ from items discussed or reflected in the minutes.

V. Voting:

- The Board & Subcommittees function in an advisory capacity
- All votes by the Board are to recommend an action to PEMA to for consideration; PEMA can accept or not accept the recommendation
- However, subcommittees are a great forum to work through opportunities, questions, concerns, and issues. In the majority of situations, support for an action can be achieved based on the Subcommittee's recommendation
- Votes by the Subcommittee are to present a recommendation to the Board
- Voting rules:
 - Each region has 1 vote
 - A quorum is 5 regions
 - PEMA and CCAP serve in an advisory role to the Subcommittee
 - Votes cast by roll call procedure
 - PEMA holds tie-breaking vote

VI. Subcommittee Meetings:

- Current schedule of 1st & 3rd Wednesday of the month works for the subcommittee
 - Boyle to send meeting invite to Subcommittee members
- Also, the intent is to meet in person the day of Board meetings
 - A question was posed whether to meet as an individual Subcommittee or have all Subcommittees together
 - The Subcommittee prefers to have an individual Funding Subcommittee meeting
 - Remote participation will be available for those who cannot attend in person

VII. 2022 Subcommittee Objectives – 2022 Interconnectivity Funds

- With the introduction of NG911 service costs, less 15% funds will be available for grants
- PEMA intends to begin working with the Subcommittee and counties now to obtain an inventory of potential projects and costs to support in 2022.
- 2022 interconnectivity projected revenue and obligations were discussed
 - A question was asked where the imagery project fits into 15% funding. Jeff Boyle responded imagery costs are being covered by 2% administrative funding
- Looking ahead, the Subcommittee will be asked to provide advice and recommendations to assist PEMA with defining responsibilities of interconnectivity funding in future years; meaning defining guidelines and costs statewide interconnectivity funds may be expected to cover in future years.

VIII. 2022 Subcommittee Objectives – Distribution Formula Review

- Legislation requires the formula to be reviewed in 2022 to determine any changes for 2023
- Concerns for and against a formula change are understood
- Subcommittee will be asked to provide advice and recommendations to assist PEMA with finding a solution that addresses concerns as best as possible.

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IX. 2022 Subcommittee Objectives – Non-Emergency Change Management Process

- Once the State ESInet is complete, it is anticipated counties and other stakeholders will be interested in leveraging the ESInet for a variety of purposes.
- A need is to implement a structured process to inventory, evaluate, determine who is responsible for paying the cost, and approval of non-emergency change requests such as adding an application onto the ESInet, extending the ESInet to a new endpoint, etc.
- PEMA will look to work with the subcommittee to define this process

X. Other Focus Areas:

- Discuss timeframes to release the new Plan process and to submit a 911 System Plan
- Review the Eligibility Factors List for 2023 to determine any needed changes for 2023
 - A question was asked if Pennsylvania's Eligibility Factors List aligns with the FCC's eligibility List. Jeff Boyle stated Pennsylvania is in compliance as the list stands today. One area where the FCC may make clarifications is radio.
 - A question was asked the FCC's Eligibility List be shared. Jeff Boyle will send to the Subcommittee.
- Review reserve caps for capital and operating reserves.

Meeting adjourned

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