

Funding Subcommittee			
Region/Entity	Name	Type	Attended
NECORE	Fred Rosencrans, Luzerne	Primary	X
NECORE	Todd Weaver, Northampton	Alternate	X
North Central	Dave Cohick, Tioga	Primary	X
North Central	Andrew Kremser, Clinton	Alternate	
Northern Tier	Chris Clark, Jefferson	Primary	X
Northern Tier	Nate Burgett, McKean	Alternate	X
South Central	Matt Hobson, York	Primary	X
South Central	<i>Vacant</i>	Alternate	
South Central Mountain	Mark Taylor, Blair	Primary	X
South Central Mountain	Chris Stevens, Huntingdon	Alternate	X
Southeast	Brian Gottschall, Berks	Primary	X
Southeast	Kelly Collins, Philadelphia	Alternate	
Southwest	Gary Thomas, Allegheny (Chair)	Primary	
Southwest	Frank Jannetti, Mercer	Alternate	X
CCAP	Melissa Gates/Ashley White/Brianna Petitti	Advisory	X
PEMA	Jeff Boyle	Advisory	X

1. Finalize NG911 Service Enhancement Review Process

Reviewed changes/additions to the “NG911 SERVICE – SERVICE ENHANCEMENT CHANGE MANAGEMENT PROCESS” document based on feedback from the subcommittee.

- **GATHER INPUTS:**
 - Added language to clarify that requests from a county/region utilizing a regional ESInet for which 15% funding support will be requested are to also to be submitted on a SERF. Discussion focused on the importance of coordination between State and regional ESInet providers to ensure changes do not impact 911 service and to also ensure roles and responsibilities are defined to resolve service impacting incidents in a timely manner.
 - Added language to clarify that Comtech will be the collection point of SERF forms so that a PSAP doesn’t have to determine if their request is a standard change or service enhancement.
 - Added language to clarify that discussion between PEMA and the county/region will likely occur before a SERF is submitted for a service enhancement. A situation where preliminary discussion would not happen is when a county/region submits a SERF without PEMA having any prior knowledge.
 - Added language to clarify that emergency requests critical to support the provision of NG911 service would be the only exception for assessing a service enhancement request in the blackout period from 4/15 – 9/1.
 - No concerns with the additions to the document
- **CATEGORIZE INPUTS:**
 - For categorizing service enhancement requests as Must Have, Should Have, Nice to Have, or

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Not Supported, subcommittee members were asked to provide examples of requests that may fit into each category.

- There may be a variety of circumstances that impact how a request is categorized. But it may be beneficial to provide some examples of items that may fit into each category.
- **Subcommittee members are asked to provide any examples prior to 10/26 meeting as the last item to finalize the document and process.**
- **PRIORITIZATION OF REQUESTS & IDENTIFICATION OF ENHANCEMENTS TO MOVE TO DISCUSSION.**
 - Discussion focused on roles and responsibilities for decision making in these areas.
 - The prioritization and identification of Service Enhancement requests to move forward for investigation of their impact will be completed by PEMA with the advice and recommendations of Funding Subcommittee, Technical Subcommittee, and 911 Advisory Board considered.
 - PEMA will work closely with Comtech, with advice and recommendation from the Subcommittees and Board, to determine which enhancements will move into production and the timeline associated with each.
 - The ability to support service enhancements will vary from year to year based on factors such as available funding, available vendor resources, NG911 system needs (i.e., bug fixes, performance improvements, etc.), priorities, future plans, etc.

2. Updates:

- 2022 15% funding grant agreements
 - Grant agreements were sent to the 911 Coordinator and County Commissioners/Executive on 9/27
 - PEMA reminded counties to sign and return the grant agreement as soon as possible. Once the signed by the county, it also has to be reviewed and signed but the Office of General Counsel, Office of the Attorney General, and State Comptroller's Office. PEMA does not have the ability to make any grant payments until the grant is signed by all parties.
- 911 System Plans
 - Reminder that 911 System Plans are due 9/30.
 - Plans intended as a communication tool for the PSAP
 - PEMA intends to use the Plan data to plan 15% funding allocations and assist with legislation reauthorization efforts.
 - After this initial planning cycle, PEMA looks forward to feedback from the PSAPs to further enhance the planning process for the next planning cycle.

3. LBFC Report Recommendations

- Report includes recommendations for the General Assembly to consider for the reauthorization of the 911 legislation such as:
 - General Assembly requiring service providers to block incoming autodialed calls to the PSAPs
 - Expanding efforts to recognize telecommunicators as first responders
 - Establishing demarcation points between ILECs and PEMA/counties for delivering

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calls to the NG911 system if the FCC does not take action

- Recommendations for PEMA & counties include
 - Continue to incentivize consolidation, regionalization, and system sharing
 - Explore options to leverage technology to address common issues in the 911 system, especially regarding staffing.
 - Consider mental health & well-being in minimum training requirements
 - Implement a formula with population as the main consideration while continuing to use 15% funds to offset decreases a county would see.
- Discussions focused on legislation reauthorization. A coordinated effort among 911 community (PEMA, CCAP, counties, NENA, APCO, etc.) important to support reauthorization efforts.

4. Next Meeting – October 26th

- **No meeting on 10/12**
- Finalize the NG911 SERVICE – SERVICE ENHANCEMENT CHANGE MANAGEMENT PROCESS” document
- Discuss LBFC report recommendations related to funding including the formula

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