



**9-1-1 Advisory Board Meeting Summary  
Thursday, December 5, 2019, 10:00 a.m.  
Pennsylvania Emergency Management Agency  
(PEMA) Headquarters  
1310 Emerton Avenue, Room 112  
Harrisburg, Pennsylvania 17110**

**I. Roll Call**

Mr. Jeff Thomas (Designee), Director, Pennsylvania Emergency Management Agency  
Mr. Jeffrey Boyle, Deputy Director for 9-1-1, Pennsylvania Emergency Management Agency  
Major Diane Stackhouse (Designee), Commissioner, Pennsylvania State Police  
Mr. Nate Silcox (Designee), Chairman, Senate Veterans Affairs & Emergency Preparedness Committee  
Mr. Noah Erwin (Designee), Minority Chairman, Senate Veterans Affairs & Emergency Preparedness Committee  
Mr. Sean Harris (Designee), Chairman, House of Representatives Veterans Affairs & Emergency Preparedness Committee  
Mr. Mike Hillman (Designee), Minority Chairman, House of Representatives Veterans Affairs & Emergency Preparedness Committee  
Ms. Kelly Collins (Designee), Mayor of a city of the first class, City of Philadelphia  
Chief Matt Brown (Designee), County Executive of a county of the second class, Allegheny County  
Mr. Michael Vest (Designee), County Commissioner of a county of the second-class A, Montgomery County  
The Honorable Jim Hertzler, County Commissioner of a county of the third or fourth class, Cumberland County  
The Honorable Mark McCracken, County Commissioner of a county of the fifth, sixth, seventh, or eighth class, Clearfield County  
The Honorable Robert Snyder, County Commissioner of a county of the fifth, sixth, seventh, or eighth class, Forest County  
Ms. Nadine Dodge, 9-1-1 Coordinator of a city of the first class, Philadelphia County  
Mr. Gary Thomas, 9-1-1 Coordinator of a county of the second class, Allegheny County  
Ms. Audrey Kenny, 9-1-1 Coordinator of a county of the second-class A, Bucks County  
Mr. Gary Hoffman, 9-1-1 Coordinator of a county of the third or fourth class, Monroe County  
Mr. Chris Clark, 9-1-1 Coordinator of a county of the fifth, sixth, seventh, or eighth class, Jefferson County  
Mr. Frank Jannetti, Jr., 9-1-1 Coordinator of a county of the fifth, sixth, seventh, or eighth class, Mercer County  
Mr. Bruce Trego, Commissioner, Office of the State Fire Commissioner  
Mr. Dave Holl, Pennsylvania Chiefs of Police Association  
Mr. Stephen Shaver, Pennsylvania Fire and Emergency Services Institute  
Mr. J. Davis Jones, Pennsylvania Emergency Health Services Council  
Mr. Mark Greenthaner, Pennsylvania Chapter of the National Emergency Number Association  
Ms. Jolene Burkhardt, Keystone Emergency Management Association

Mr. Steven Samara, Pennsylvania Telephone Association  
Mr. Jack Lawver, Pennsylvania State Association of Boroughs

## II. Opening Remarks

III. **ACTION ITEM:** The minutes of the September 5, 2019, 9-1-1 Advisory Board meeting were accepted on a motion by Chris Clark.

## IV. 9-1-1 Program Update

- **2019 15% Funding**
  - 2019 Statewide interconnectivity funding:
    - Amount available is \$47,664,990
    - PEMA received 93 applications for \$43,428,065
    - Current balance is \$4,236,925
  - Notable changes to the 15% process for 2019:
    - Funding priorities are more specific than in prior cycles
    - Seven PSAP representatives conducted application reviews on their peers (Application Review Committee)
    - PEMA prepopulated 40 maintenance applications
  - Goal: Complete application review by December 31, 2019
    - Challenges: Applications that do not provide a clear understanding of the project or do not demonstrate compliance with priority criteria.
  - Upcoming balance distribution discussion:
    - Distribute entire balance by formula
    - Distribute a portion by formula, set aside a portion for NG911 costs
    - Set aside the balance for NG911
- **15% Funding Changes**
  - 2019 likely will be the last year **all** funds are available for grants
    - Less funds available for grants once NG911 project begins
    - NG911 call delivery costs will be covered by 15% funds
    - Statewide ESInet is estimated to free up \$11.5 million of PSAP 83% funds for other 911 costs
  - Looking ahead to 2020:
    - Potential for projects currently funded by 15% funds not to be funded in subsequent years
      - PSAPs should consider ongoing costs when purchasing systems
    - New: Project status reporting will be introduced
- **2018 911 Annual Report**
  - Published October 9, 2019
  - Contains statewide revenue/cost detail for all funding sources (83%, 15% and 2%)
  - Details progress on 911 system priorities
- **Training and Quality Assurance/Quality Improvement (QA/QI)**
  - 2019 Statewide Accomplishments
    - Adopted new minimum training and QA/QI requirements
    - Significant work was completed to prepare for the January 1, 2020 effective

date:

- Developed new software to administer new requirements
- Published Supplemental Guidance and Best Practices documents
- Held regional Town Hall sessions in 3rd quarter 2019
- Held regional Best Practices/Software training sessions in October
- Adopted corrective action directives
- 2020 Key Planned Activities:
  - PSAPs document their programs by May 31<sup>st</sup>
  - PEMA completes certification reviews by August 31<sup>st</sup>
  - Begin process to seek deletion of 4 PA Code 120 c & d
  - Begin the process to decommission PEMA telecommunicator exams
- **Statewide NG911 GIS Initiatives**
  - 2019 Summary
    - Adopted Pennsylvania NG911 GIS data model and requirements
    - Held 7 regional NG911 GIS education sessions in July
    - Completed NG911 data assessment for each county
    - Prioritized 15% funds for counties to address GIS gaps
    - New orthoimagery was delivered to 28 counties
  - 2020 Key Tasks:
    - Complete statewide imagery acquisition in spring 2020
    - Formalize processes to aggregate county GIS data, and provision NG911 system.
- **Statewide NG911 System**
  - 2019: RFP was developed and issued. Proposals were received and are in review.
  - 2020: Execute contract, formalize implementation plans, provide education/outreach to PSAP community and begin the multi-year initiative.
- **Funding**
  - 2019 Summary:
    - PEMA averages 25 days to collect and distribute quarterly revenue
    - Pennsylvania received a federal grant for \$4.9 million to support the statewide NG911 project
  - PEMA worked with the Funding Subcommittee to:
    - Develop the 2019 statewide interconnectivity funding priorities
    - Develop the 2020 Eligibility Factors List
    - Review the 83% funding distribution formula for 2020
  - 2020 Key Activities:
    - Continue review of the funding formula for 2021
    - Implement the new 911 System Plan process
      - Requirements have been completed; software development to commence
      - Will result in a comprehensive 911 Program platform:
        - Inventory
        - Planning
        - Financial
        - Compliance

- Training & QA/QI
  - An update of PSAP inventory is part of this project
- Adopt new minimum PSAP technology/operations requirements
  - Rewrite of 4 PA Code 120b is in progress
- Statewide NG911 System Governance
  - MOU to define roles, policies, and procedures for the NG911 systems
- Add personnel to the 911 Office:
  - 1 – GIS
  - 2 – Program Analysts to:
    - Coordinate PSAP/PEMA efforts
    - Verify PSAP compliance with 911 program requirements

V. **Statewide NG911 GIS Data Gap Analysis Project Summary – GeoComm**

- GeoComm provided a summary of the Statewide NG911 Data Gap Analysis project.
  - Assessments have been completed and results reviewed with each county.
- NG911 GIS Report is expected to be delivered to PEMA in the middle of December 2019 to summarize Pennsylvania NG911 GIS requirements, county assessment results, and recommendations to Pennsylvania for supporting a statewide NG911 system from a GIS perspective.

VI. **New Business**

- PEMA released the schedule for the 2020 911 Advisory Board meetings:
  - Thursday, March 5, 2020
  - Thursday, June 4, 2020
  - Thursday, September 3, 2020
  - Thursday, December 3, 2020

Deputy Director Boyle recognized the retirement of Commissioner Hertzler and Commissioner McCracken, thanking them for their service. They have both been members of the Advisory Board along with the Funding Subcommittee since inception.

Motion to adjourn at 11:05 am.