



9-1-1 Advisory Board Meeting Summary

Thursday, December 7, 2017, 10:00 a.m.

Pennsylvania Emergency Management Agency (PEMA) Headquarters

1310 Elmerton Avenue, Room 112

Harrisburg, Pennsylvania 17110

I. Roll Call:

Director, Richard D. Flinn, Jr., Pennsylvania Emergency Management Agency

Mr. Jeffrey Boyle, Deputy Director 9-1-1, Pennsylvania Emergency Management Agency

Major Diane Stackhouse (Designee) Commissioner, Pennsylvania State Police

The Honorable Randy Vulakovich, Chairman, Senate Veterans Affairs & Emergency Preparedness Committee

Mr. Ron Jumper (Designee), Minority Chairman, Senate Veterans Affairs & Emergency Preparedness

Mr. Rick O'Leary (Designee), Chairman, Veterans Affairs & Emergency Preparedness Committee for the House of Representatives

Ms. Amy Brinton (Designee), Minority Chairman, Veterans Affairs & Emergency Preparedness Committee for the House of Representatives

Mr. Charles Brennan (Designee), Mayor of a first-class city, City of Philadelphia

Chief Matt Brown (Designee), County Executive of a county of the second class, Allegheny County

Mr. Michael Vest (Designee), County Commissioner of second class A, Montgomery County

The Honorable Jim Hertzler, County Commissioner of a county of the third or fourth class, Cumberland County

The Honorable Mark McCracken, County Commissioner of the fifth, sixth, seventh, or eighth class, Clearfield County

The Honorable Robert Snyder, County Commissioner of the fifth, sixth, seventh or eighth class, Forest County

Mr. Mitchell Yanak, 9-1-1 Coordinator of a city of the first class, Philadelphia County

Mr. Gary Thomas, 9-1-1 Coordinator of a county of the second class, Allegheny County

Ms. Audrey Kenny, 9-1-1 Coordinator of a county of the second class A, Bucks County

Mr. Gary Hoffman, 9-1-1 Coordinator of a county of the third or fourth class, Monroe County

Mr. Chris Clark, 9-1-1 Coordinator of a county of the fifth, sixth, seventh, or eighth class, Jefferson County

Mr. Frank Jannetti, 9-1-1 Coordinator of a county of the fifth, sixth, seventh, or eighth county, Mercer County

Commissioner Timothy Solobay, Office of the State Fire Commissioner

Sergeant Todd Abromitis, Fraternal Order of Police

Mr. J. David Jones, President, Pennsylvania Emergency Health Services Council

Mr. Scott Krater, Association of Public-Safety Communications Officials

Mr. John Grappy, Pennsylvania Chapter of the National Emergency Number Association

Mr. Todd Lake, Keystone Emergency Management Association

Ms. Barbara Burba, Pennsylvania Wireless Association

Mr. Steven Samara, Pennsylvania Telephone Association

Mr. Jack Lawver, Pennsylvania State Association of Boroughs

The Honorable Nate Silcox, Commissioner, Pennsylvania State Association of Township Commissioners

II. The minutes of the September 7, 2017, 9-1-1 Advisory Board meeting were accepted on a motion by Commissioner McCracken.

III. **9-1-1 Program Update**

**2016 Annual Report Overview**

The 2016 Annual Report has been sent to the General Assembly and is available on PEMA's website. The 2016 Annual Report includes:

- Standardized financial statements by PSAP
- PEMA administrative funding detail
- 2016 call volume statistics
- 2016 statewide interconnectivity awards

**Statewide Interconnectivity Funding**

Per Act 12, up to 15% of the fund shall be used by PEMA for statewide interconnectivity of 911 systems. Continued improvements in the 9-1-1 Program should be realized in 2018 as statewide initiatives get underway (i.e. statewide ESInet & Next Generation Core Services, statewide ortho-imagery). PEMA continues to stress the need for PSAPs to manage formula funds (83%) to meet current and future needs since less 15% funding will be available for grants as we progress under Act 12.

- **2017 Statewide Interconnectivity Funding Notes:**
  - 76 grant applications were received totaling \$42,811,795.
  - The actual amount of 2017 funding available was \$47,246,527.
  - \$30,563,928 was awarded or is pending from the review of the grant applications. 1 application for \$1,816,958 for the SE region is still pending.
  - From the remaining balance of \$16,682,599:
    - **\$13,682,599 will be distributed by formula calculation. PSAPs should expect the funds on 12/26/2017.**
  - **3,000,000 is set aside to help cover upcoming statewide initiatives.**
- **2018 Statewide Interconnectivity Funding:**
  - PEMA will begin working with the Funding Subcommittee early next year on 2018 funding priorities.
  - Consolidation Funding Requirements: A feasibility study is required if you anticipate applying for consolidation funding in 2018. Studies are due prior to the June 2018 Board meeting.
- **Statewide Ortho-imagery Procurement:**
  - Vendor evaluation is in progress.
  - PEMA will provide details of the contract and buy-up options as soon as a vendor has been selected and the contract is finalized.

**9-1-1 System Requirements:**

- PEMA continues to work with the technical subcommittee to modernize 9-1-1 system requirements and guidelines.
- Work includes:
  - Reviewing 4 PA Code 120 (b).

- Interpreting adopted standards into programmatic requirements and guidelines for PSAPs.
- Developing the business processes to support the updated requirements and guidelines.
- Developing a transition plan & timeline to implement updated requirements, guidelines, and compliance processes.

**Provider Audits:**

- PEMA has reached an agreement with the Department of Revenue to conduct audits of a service providers assessment, collection, and remittance of 9-1-1 surcharge revenue.
- The MOU is currently being routed through the Attorney General’s Office, Office of General Counsel, and the State Comptroller’s Office for signature.
- It is anticipated that provider audits will begin in early 2018.

**PSAP Audits:**

- Maher Duessel continues to conduct PSAP audits.
- It is anticipated that most audits will be completed by the end of 2017.

**2018 Program Guidance**

- There will be no major changes from the 2017 Program Guidance.
- Insurance will be the only addition to the Eligibility Factors List for 2018. Eligible Uses language for Insurance will be finalized in consultation with the 9-1-1 Advisory Board.
- 2018 Program Guidance & Eligibility Factors List will be issued as soon as possible.

**IV. P25 Radio System/FirstNet Update**

An overview of the implementation of the P25 Radio System was given by Major Diane Stackhouse and Robert Barnham from PSP.

- Pilot #1 Warren County implementation was concluded in June 2017. During the pilot, PSP implemented a band plan change – the P25 system is now an all band system.
- Pilot #2 consisting of Erie, Crawford and Venango Counties will conclude December 28, 2017.
- Moving forward, Troops D, B and A located in the western part of the commonwealth will be deployed January 2018 through June 2018. Expected completion of the entire project is 2021.
- Mr. Barnham provided an overview of the benefits and levels of partnerships that are available between the Commonwealth and counties. Partnering provides the Commonwealth and counties opportunities to find efficiencies through shared resources.

**V. Subcommittee Reports**

- **Technical:** Audrey Kenny reported on the ongoing initiatives of the Technical Subcommittee and PEMA.
  - A Request for Information (RFI) was released to the vendor community to gather information on options for implementing a multiyear statewide ESInet and NGCS program.
  - Thirteen (13) responses were received from the vendor community.
  - The information gathered from the RFI will assist with finalizing requirements for a statewide ESInet & NGCS solution.
  - Chapter 120b review is underway.

A vote to recommend adopting the annual update to the 9-1-1 Systems Standards and Requirements document. The motion to accept was made by Gary Hoffman, 2<sup>nd</sup> Ron Jumper.

- **NG9-1-1 GIS Workgroup** update was presented by Justin Smith. PEMA and the NG9-1-1 GIS Workgroup continued efforts to collect county GIS data sets. To date, 46 counties have submitted their GIS data.
  - **January 29, 2018** - The County GIS Professionals Assoc. and PEMA will be hosting a NENA NG9-1-1 GIS Data Model workshop at the County Commissioners Association of PA building in Harrisburg.
- **Training/Certification/Quality Assurance Standards:** Mark Greenthaner presented on how PEMA and the Training & QA subcommittee continues to work together to modernize training & quality assurance requirements and guidelines for PSAPs in PA. The group is:
  - Reviewing 4 PA Code 120 (c) & (d)
  - Interpreting adopted standards into programmatic requirements and guidelines for PSAPs.
  - Developing the business processes to support the updated requirements and guidelines.
  - Developing a transition plan & timeline to implement updated requirements, guidelines, and compliance processes.

#### VI. **New Business**

Dates for the 2018 and 2019 board meetings were distributed. All are the first Thursday in the months of March, June, September and December. The next meeting is March 1, 2018.

#### VII. **Other Business/Public Comment**

Frank Jannetti would like to revisit PEMA creating three 9-1-1 specialist positions, one for each area office.

Mr. Jannetti also raised the topic of non-certified agencies being dispatched to EMS calls and is seeking clarification on current regulations.

Meeting adjourned at 12:20