



9-1-1 Advisory Board Meeting
Friday, March 3, 2017, 10:00 a.m.
Pennsylvania Emergency Management Agency (PEMA) Headquarters
1310 Elmerton Avenue, Room 112
Harrisburg, Pennsylvania 17110

I. Roll Call:

Director, Richard D. Flinn, Jr., Pennsylvania Emergency Management Agency
Mr. Jeffrey Boyle, Deputy Director 9-1-1, Pennsylvania Emergency Management Agency
Major Diane Stackhouse (Designee) Commissioner, Pennsylvania State Police
The Honorable Randy Vulakovich, Chairman, Senate Veterans Affairs & Emergency Preparedness Committee
Mr. Ron Jumper (Designee), Minority Chairman, Senate Veterans Affairs & Emergency Preparedness
Mr. Sean Harris (Designee), Chairman, Veterans Affairs & Emergency Preparedness Committee for the House of Representatives
Mr. Harry Booker (Designee), Minority Chairman, Veterans Affairs & Emergency Preparedness Committee for the House of Representatives
Mr. Charles Brennan (Designee), Mayor city of the first class, City of Philadelphia
Chief Matt Brown, (Designee) County Executive of a county of the second class, Allegheny County
Mr. Michael Vest (Designee), County Commissioner of second class A, Montgomery County
The Honorable Jim Hertzler, County Commissioner of a county of the third or fourth class, Cumberland County
The Honorable Mark McCracken, County Commissioner of the fifth, sixth, seventh, or eighth class, Clearfield County
Mr. Mitchell Yanak, 9-1-1 Coordinator of a city of the first class, Philadelphia County Mr. Gary Thomas, 9-1-1 Coordinator of a county of the second class, Allegheny County Ms. Audrey Kenny, 9-1-1 Coordinator of a county of the second class, Bucks County Mr. Gary Hoffman, 9-1-1 Coordinator of a county of the third or fourth class, Monroe County
Mr. Chris Clark, 9-1-1 Coordinator of a county of the fifth, sixth, seventh, or eighth class, Jefferson County
Mr. Frank Jannetti, 9-1-1 Coordinator of a county of the fifth, sixth, seventh, or eighth county, Mercer County
Mr. David Screven, Pennsylvania Public Utility Commission
Commissioner Timothy Solobay, Office of the State Fire Commission Mr. Frank Baier, (Designee) Governor's Office of Administration
Mr. David Holl, Pennsylvania Chiefs of Police Association
Mr. J. David Jones, President, Pennsylvania Emergency Health Services Council Mr. Stephen Shaver, Pennsylvania Fire and Emergency Services Institute
Mr. Scott Krater, Association of Public-Safety Communications Officials
Ms. Ann Weller, Pennsylvania Chapter of the National Emergency Number Association Mr. Todd Lake, Keystone Emergency Management Association
Mr. Art Martynuska, Pennsylvania Professional Fire Fighters Association
Mr. Steven Samara, Pennsylvania Telephone Association

Mr. Ron Grutza (Designee), Pennsylvania State Association of Boroughs
Mr. James Dailey, Pennsylvania State Association of Township Commissioners

II. The minutes of the December 15, 2016, 9-1-1 Advisory Board meeting were accepted.

III. Sub-committee Reports and Discussion

Audrey Kenny, Bucks County, provided a summary of the Technical Subcommittee's activities.

Technical Subcommittee:

- The technical subcommittee continues to discuss several technical projects that are in various stages of planning including:
 - The statewide MIS project
 - The update for the PEIRS reporting program
 - GIS activities and remote sending data
- Upcoming initiatives for the technical subcommittee include:
 - Review and provide input on the IP Network Implementation Plan
 - Review and provide input on ESInet requirements
 - Complete the annual review and refresh of 911 system standards

Mark Rothermel, Dauphin County, provided a summary on behalf of the Training/Certification and Quality Assurance Subcommittees.

Training/Certification and Quality Assurance Subcommittees:

- The subcommittees are working towards new standards and processes for Training/certification and Quality Assurance.
- The goals are to work towards a standard level of service across the Commonwealth while improving the certification and quality assurance processes in place today.
- Continuing education is also a primary focus of this subcommittees work to date.
- Uniform standards recommendations are expected to the Board by 4th quarter 2017.

IV. 9-1-1 Funding Update

- Since Act 12 took effect, \$461.6 million of 911 surcharge revenue has been collected.
 - \$383 million has been distributed by formula
 - \$69 million has been allocated for statewide interconnectivity
 - \$9 million has been allocated for PEMA administrative cost.
- For calendar year 2016, \$316 million of 911 surcharge revenue was collected.
 - 2014 was the last full calendar year prior to Act 12; total revenue collected was \$190 million

2016 Statewide Interconnectivity Funding Update:

- \$53.5 million awarded for projects in 2016.
- 23 out of 60 grant agreements for those projects have been fully executed.
- The remaining 37 grant agreements are being reviewed and signed by either the County's, Attorney General's Office, Office of General Counsel, or Comptroller's Office.

New Accounting/Reporting Guidelines:

- New accounting & reporting requirements for the 9-1-1 Program are in effect.
- These new requirements mirror accounting practices counties already have in place.
- PSAPs are encouraged to engage county/city financial personnel for accounting/reporting under Act 12.
- PEMA has scheduled seven regional funding workshops covering:
 - 2016 Combined Report
 - New accounting & reporting guidelines
 - Upcoming PSAP audits
- Regional workshops are geared towards those responsible for accounting/reporting of 911 funds.

PSAP Audits

- All PSAPs will be audited in 2017; audits will cover calendar years 2015 & 2016.
- Goals of the audits are to verify fund balances, eligible uses of funds, and compliance with new accounting/reporting guidelines.
- For areas of noncompliance with the new accounting/reporting guidelines, PSAPs will have 2017 to make necessary adjustments.
- The goal is standardized accounting/reporting for 911 funds across the Commonwealth going into 2018.

2017 Statewide Interconnectivity Funding:

- By June 2017 – PEMA & Board identify specific initiatives & priorities for 15% funds in 2017.
- July 2017 – Application is scheduled to be released.
- October 31, 2017 – Target date for all awards.

Emergency Funding Process:

- PEMA will work with the funding subcommittee to develop a structured emergency funding process.
- PEMA already has a grant process in place; the emergency funding process is intended as a last resort outside of the normal grant cycle.
- The goal is to have a quick, efficient process in place to address unexpected issues that impair daily PSAP operations where resources are not available to address that issue.
- Guidelines, requirements, and a review process need set.

Consolidation Guidelines:

- PEMA will continue to incentivize PSAP consolidations and regionalization of 9-1-1 systems.
- However, clear guidelines are needed to clarify what is eligible for 15% funding and what is the responsibility of the consolidating entities.
- Guidelines will:
 - Clarify expectations for 15% funding
 - Help those considering consolidation to make an informed decision
 - Ensure availability of funds for statewide interconnectivity (network, NGCS, GIS, etc.)
- PEMA will work with the funding subcommittee to develop these guidelines.

V. Next Generation 9-1-1 Update

IP Network Implementation Plan:

- Act 12 requires PEMA to develop a plan for a statewide IP network using NG9-1-1 technology to coordinate emergency services at all levels of government.
- PEMA has been working to complete the IP Network Implementation Plan.
- The plan will cover the action steps to implement the statewide emergency services IP network as well as NGCS.
- The IP Network Implementation Plan is expected to be reviewed by the Technical Subcommittee and released to the Board and PSAPs in March/April 2017.
- All 9-1-1 coordinators will be invited to PEMA to discuss the Plan (meeting will be in April).

NG9-1-1 GIS Strategic Plan:

- PEMA plans to obtain digital, high-resolution aerial imagery of Pennsylvania suitable for use in NG9-1-1 systems as well as by GIS programs across the Commonwealth.
- PEMA soon will issue a request for information (RFI) to survey the vendor community, gathering information on options available to the Commonwealth for acquiring this data.
- The procurement process and final contract will determine when remote-sensing data-collection efforts begin and what areas are covered.
- PEMA looks to award a geospatial data procurement contract in the third quarter of 2017.

VI. Discussion

E9-1-1 Enhanced Selective Routing:

- Verizon has clarified they will continue to offer legacy E911 selective routing service until a new solution is implemented.
- There is interest or need in the SW & SE regions to replace legacy selective routers with IP selective routers. PEMA has awarded statewide interconnectivity funds to the SW & SE regions to implement IP selective routers.
- The financial impact of the monthly recurring costs for these projects is a concern for PEMA.
- Questions associated with financial impact of the monthly recurring costs remain unanswered for selective router projects.

Legislative Report:

- Legislative report is due to General Assembly on 8/1/2017.
- Must report and provide recommendations on:
 - Impacts of technological and market changes on 911 service.
 - The structure and adequacy of the surcharge and fund provided for under this chapter.
 - Other local revenue options to support 911 services;
 - Any benefits that could be derived from dispatching all 911 calls from county PSAPs.

VII. Public Comment

- Bud Mertz, Westmoreland County, asked about the status of provider audits.

Meeting adjourned at 11:41.