

# NSGP Investment Justification

## I. Nonprofit Organization Applicant Information

### Identify the Following:

Legal Name of the Organization

Name of Organization

Physical Address of the Facility

(One Investment Justification per facility; include city, state, and zip code)

Physical Address where the target hardening will be installed-No P O Box numbers.  
One site per investment justification

County

The Pennsylvania County where your organization is located

Year the Original Facility was Constructed

The Year the facility was constructed

Organization Type (Short description of organization's ideology, beliefs and mission)

(400 character max- not including spaces)

Please list the organization's ideology, beliefs and mission. Please tell us what occurs at this facility.  
Examples but not limited to: Daycare, educational institute, Senior home, community center or religious facilities

Membership and community served

Who all benefits or uses this facility?

501(c)(3) Tax-exempt designation

EIN number

Dun and Bradstreet Number

Applications can only be submitted with a **current** and **valid** DUNS number; pending DUNS numbers will **not** be accepted.

DUNS number-must match applicant name and address

Urban Area Security Initiative - designated Urban Area (if applicable)

Philadelphia Area or Not within an UASI designation

NSGP Federal Funding Request

Total of "Funding Requested" in section IV. can not exceed \$150,000

NSGP Total Project Cost

Must match Federal Funding Request above

Any Current Contract with DHS (yes/no)

This does not include any DHS or NSGP grant funds previously awarded to the nonprofit organization.

Do you have a current contract?

If Yes, please describe:

Investment Phase - New or Ongoing

Most projects will be new

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## II. Background (2 possible points out of 40)

Describe the nonprofit organization including: (500 character max per text box - not including spaces)

**Describe the symbolic value of the site as a highly recognized national or historic institution or significant institution within the community that renders the site as a possible target of terrorism**

What does your organization symbolize that could make you a target for terrorism? You want to take into account any religious affiliation, recognized national or historical value and/or site location vulnerability. Does your organization have any policies that may elevate your organization's risk?

**Describe any previous or existing role in responding to or recovering from terrorist attacks**

Has your organization ever assisted anyone in the response or recovery of a terrorist attack? Have you ever opened your organizational facilities for a shelter, mass care facility or a food dispersment center? IF NOT... after a discussion with your county emergency coordinator, what COULD your organization's role in response or recovery become?

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### III. Risk (12 possible points out of 40)

DHS defines risk as the product of three principal variables: *Threat, Vulnerability, and Consequences*. In the space below, describe specific findings from **previously conducted risk assessments**, including A) Threats, B) Vulnerabilities, and C) Potential Consequences of an attack.

**A) Threat:** In considering threat, the applicant should discuss the identification and substantiation of specific threats or attacks against the nonprofit organization or closely related organization by a terrorist organization, network, or cell. The applicant should also discuss findings from a risk assessment, police findings, and/or insurance claims specific to the location being applied for including dates and specific threats.

Risk is the product of three principle variables: Threat X Vulnerability X Potential Consequence  
What is your organization's Threat? You have the ability to use examples of threats both inside and outside the U.S. Please discuss findings from risk assessments or filed police reports specific to the facility.

**B) Vulnerabilities:** In considering vulnerabilities, the applicant should discuss the organization's susceptibility to destruction, incapacitation, or exploitation by a terrorist attack.

According to your risk assessment, what are your facilities vulnerabilities? Be specific and give examples. Summarize the findings in the vulnerability assessment

**C) Potential Consequences:** In considering potential consequences, the applicant should discuss potential negative effects on the organization's asset, system, and/or network if damaged, destroyed, or disrupted by a terrorist attack.

If your organization/facility was damaged by a terrorist attack...what would the negative effects on the community be? What assets could be destroyed? Could the assets or system ever be restored? Discuss short and long-term impacts to the facility, the organization and the community.

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### IV. Target Hardening (14 possible points out of 40)

In this section, describe each proposed activity or investment and the identified threat or vulnerability that it addresses as well as the associated cost with each activity or investment. Allowable costs are focused on target hardening activities as well as planning related costs, exercise related costs, contracted security personnel, and security-related training courses and programs limited to the protection of critical infrastructure key resources, including physical and cyber security, target hardening, and terrorism awareness/employee preparedness. Funding can also be used for the acquisition and installation of security equipment on real property (including buildings and improvements) owned or leased by the  
**(2,200 character max - not including spaces)**

KEY WORDS HERE ARE....IDENTIFIED VULNERABILITY....

HINT-do not list improvements or projects that are not listed on your vulnerability assessment. This includes any identifiable vulnerabilities in your basic security plans, any training of staff or any exercises that may increase your core category of response. Basically if its not in the vulnerability assessment, DO NOT include it in your planned projects or improvements. Please use the AEL Equipment Listing on FEMA.gov to find your target hardening equipment. Non-profits can only equipment from Categories 14 and 15. As a reminder, the performance period is 36 months. All projects must be able to be completed within that time period, minus any time to allow for grant administrative duties and EHP filing and approval.

Have an idea/estimate of all associated costs

M & A must be an actual cost not just 5%of the grant funding requested. List out Hours x Cost = M & A Not operational costs. EX: Grant reporting, financial management.

Contracted Security is an actual cost for the 36 month period of performance. Hours X Cost =Contracted Security-if over 50% will require justification letter.

Planning must be related to the protection of the facility and any people within the facility. Example-Develop security plans, emergency contingency or coop plans, evacuation plans, shelter in place or emergency response plans for the facility.

Exercises for security related exercises(Planning, meeting space, meeting costs, facilitation costs, materials and supplies, and documentation

Training may be offsite or onsite. Must be security-related training courses (attendance fees, materials supplies and/or equipment). Train the trainer courses permitted.

Topics must be limited to the protection of critical infrastructure key resources(HVAC-Utility protection) physical and cybersecurity, target hardening, terrorism awareness employee preparedness. Examples could be CERT, Active Shooter and emergency first aid training...MUST BE LISTED ON VULNERABILITY ASSESSMENT!!!

Ex 1: Fencing: 240 ft of 8-foot chain-length fencing topped with 1 ft of barbed wire to address vulnerability to breaching along west side. 500ft x \$180/ft=\$90,000 + \$10,000 install=\$100,000. Below in budget section AEL for fence 14SW-01-WALL should match the total of \$100,000.

In this section, list all target hardening equipment being proposed. Include the Authorized Equipment List (AEL) number and description, the vulnerability the equipment addresses, and the funding requested.

Allowable equipment is limited to two categories of items on the AEL:

- AEL Section 14 - Physical Security Enhancement Equipment
- AEL Section 15 - Inspection and Screening Systems

The equipment categories are listed on the web based AEL on the FEMA website, <https://www.fema.gov/authorized-equipment-list>.

AEL Number	Description of Item to be Purchased	Vulnerability to be Addressed	Funding Requested
Ex. 14SW-01-ALRM	Systems/Sensors, Alarm	Vulnerable entry	\$7,000
1. 14SW-01-WALL	Fences	Breaching on West Side	\$100,000
2. Planning	Creation of a Shelter-in-place plan	No plan currently exists	\$1,100
3. Exercise	Exercise of an Active Shooter	Practice skills learned in active shooter training	\$6,400
4. Training	Cybersecurity related training	No cybersecurity protections enabled	\$5,000
5. Contracted Security	Hiring contracted security for events	Additional security needed for events	\$30,000
6. M & A	M & A	Providing for administration of grant	\$7,500
7.	Total must match the requested NSGP funded amount section I		\$150,000
8.			
9.			
10.			

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### V. Milestones (4 possible points out of 40)

Provide description and associated key activities that lead to the milestone event over the NSGP period of performance. Start dates should reflect the start of the associated key activities and end dates should reflect when the milestone event will occur. Milestones should reflect considerations to Environmental Planning and Historic Preservation reviews when applicable. (10 milestones maximum)

	Milestone	State Date	Completion Date
1.	Helpful Hints: Please use the progression method. Build upon the last milestone. May use award date as a start date. Ex.: AD+30(30 days after award date)	AD+30	10/31/2021
2.	Completion Date is when the milestone will be completed. All must occur within 36 month performance period which is normally 9/1/2021 to 8/31/2024		
3.	Don't forget about completion and submission of EHP Screening form		
4.	Think about the timetables for any county or utility permits that may be necessary		
5.	Allow Time to secure vendor bids that meet federal procurement requirements		
6.	Allow Time to select and award contracts to vendors		
7.	Allowable and reasonable timetable for the completion of all suggested projects		
8.	Take into consideration your organization's schedule(school sessions, services, special events)		
9.	Build in time for unexpected delays and testing of project implementations		
10.	Allow time to submit proper paperwork to close out grant		

### VI. Project Management (3 possible points out of 40)

**Who will manage the project:**

Include the name, phone number, and/or email address, and experience of the project manager(s)

Self explanatory...HINTS-Include most effective methods of personal contact. WE MAY NEED TO CONTACT REGARDING APPLICATION.  
 List any project management or physical security experience. Create redundancy and oversight.  
 Who else will be responsible should the main person become incapacitated?  
 Are there existing checks and balances in the organization

**Describe the project management, including:**

- Description of any challenges to the effective implementation of this project
- Coordination of the project with State and local homeland security partners

**(2,200 character max - not including spaces)**

Please list any foreseeable issues concerning your project.

Did you Coordinate with your local Emergency Management Coordinator(EMC)? The EMC's Contact information is located at [www.pema.pa.gov](http://www.pema.pa.gov). Does your organization have a role in the response or recovery from an attack? Clearly explain that role

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### VII. Impact (5 possible points out of 40)

What measurable outputs and outcomes will indicate that this Investment is successful at the end of the period of performance?

**(2,200 character max - not including spaces)**

Refer back to the vulnerability assessment...What was listed as a vulnerability that now is NOT a vulnerability due to the use of the NSGP grant funding. Is there anything your organization can do to secure your community that you were unable to do before the implementation of the funding? How can you measure the improvements resulting from the implementation of the federal funding?

Example: Installation of the fence on the west side will prevent the possibility of breaching our perimeter by a potential attacker. This will help to greatly mitigate the risk mentioned in our vulnerability assessment related to breaching the perimeter.

Which specific National Preparedness Goal (the Goal) core capabilities does this investment work to achieve? Explain how this Investment supports the building or sustaining of these Goal core capabilities. For more information on the Goal see: <http://www.fema.gov/national-preparedness-goal>.

What CORE capabilities that are listed in the National Preparedness Goal are improved by the implementation of your suggested projects?

There are 5 mission areas in which a capability can be placed. The mission areas are Prevention, Protection, Mitigation, Response and Recovery.

Examples of linking your suggested projects to a core capability may be:

Access Control and Identity Verification project-Mission Area would be Protection

Package Screening Equipment project- Mission Area would be Prevention and Protection

Installation of Gates/Bollards/Fencing- Mission Area would be Protection

Please see <http://www.fema.gov/national-preparedness-goal> for more information

### Funding History

If the nonprofit organization has received NSGP funding in the past, provide the funding source, funding amount, funding year, and the investment type. If the nonprofit organization has not received NSGP funding in the past, select no and skip to the next section.

NSGP Funding in the Past (*yes/no*)

Have you received any previous NSGP funding?

Year(s) NSGP Funding Received

What year was the previous NSGP funding received?

Funding Amount

Previous Funding Amount?

Investment Type

Project Dependent

#### Additional Information

Anything else you would like us to know?

### Applicant Contact Information

I certify that I am an employee of the aforementioned nonprofit organization or have been hired by the nonprofit organization to apply on their behalf for the NSGP.

**Name and e-mail address or phone number**

Name, email and phone contact regarding the application. PHONE NUMBER is important for contact regarding the application.

