

Sample School District/School Hazard Vulnerability Assessments Outcomes

These outcomes are based upon past Risk and Hazard Vulnerability Assessments. Before implementing any of these items, consult with your municipal codes enforcement, emergency management, and responders.

1. Ensure a visitor badge system is in place, with visitors showing picture ID and strictly enforced.
2. Ensure receptionist has a clear unobstructed line of sight of personnel entering the facility.
3. All school districts/schools require that students and school employees wear standardized identification badges with a photograph.
4. Access to the school district/school is restricted while school is in session by locking entry points.
5. Security cameras are placed at key indoor areas at all middle and high schools.
6. School District/School lockers are always locked using only school district/school issued locks.
7. Emergency Go-Kits exist and are inventoried quarterly.
8. Emergency responders are provided with facility information including location of utility shut-offs, building diagrams, storage of hazardous materials and other emergency information requested.
9. Rooms are easily identified for emergency responders.
10. Procedures exist for facility lockdown that differentiate if attacker is inside or outside of facility.
11. A means of locking room doors from the inside exists that does not violate municipal fire codes.
12. Procedures exist for evacuation to local and remote assembly area.
13. Procedures exist and school district/school has identified a Shelter-in-Place area for school district/school personnel to gather in the event of a threat from contaminated outside air.
14. School Districts/Schools have access to personnel designated and trained to assess security threats in accordance with U.S. Secret Service's Safe School guidelines.
15. A random school district/school locker and school district/school building inspection program utilizing canine units exist to locate drugs, weapons and other contraband.
16. Random metal detection screening is conducted at each middle and high school several times each year.
17. Large trash containers are kept at least 50 feet away from school district/school buildings and are visible.
18. Each school district/school tests all school district/school alarms (e.g., security, fire, fire alarm pull stations) quarterly to ensure operability and personnel familiarity.
19. Fire department fire prevention bureau personnel conduct a fire prevention seminar for the staff at each school district/school facility once annually. Topics include the proper use of fire extinguishers, fire evacuation procedures, common fire code violations in school districts/schools, and special concerns for cafeteria personnel.
20. The police department crime prevention bureau conducts a crime prevention seminar for staff at each school district/school facility once annually.

21. Each school district/school has taken steps to properly secure all computers, audio/visual equipment and valuable equipment. Security measures include steps to secure computers against theft and unauthorized access.
22. All television sets that are not wall mounted are either bolted to carts or secured using safety straps.
23. Vegetation outside of building is not overgrown such that it blocks the view.
24. School District/School rooms that are not in use are kept locked.
25. The School District/School has a system in place to ensure that serial numbers are on file for school district/school system property.
26. Valuable school district/school property has been clearly marked to identify it as school district/school property.
27. Each school district/school has established a system to locate, photograph, remove, and report all graffiti to law enforcement in a timely manner.
28. The school district/school uses an Internet filtering system. These filtering systems prevent access to sites containing pornography, hate groups, and sites relating to weapon and bomb making materials. The filters are tested through use to make sure they work while not blocking sites needed by students for schoolwork.
29. Every school district/school has a designated room that is heavily secured. High value equipment is moved to these rooms for storage during extended holidays and summer breaks.
30. The school district/school safety design team has conducted a CPTED (crime prevention through environmental design) and target hardening assessment of each school district/school facility. Changes have been made as appropriate based on the team's recommendations. Team members have received formal training on CPTED.
31. The school district/school safety design team evaluates all building construction and renovation plans early in the design process and makes recommendations to enhance the level of safety through design features (CPTED and target hardening).
32. Municipal emergency management, fire service and law enforcement officials have an opportunity to review building construction and renovation plans early in the design process. These officials are afforded an opportunity to make comments on safety and emergency management concerns.
33. Architectural firms awarded a building construction or renovation project must have at least once CPTED-trained design team member.