

The 2007 Model

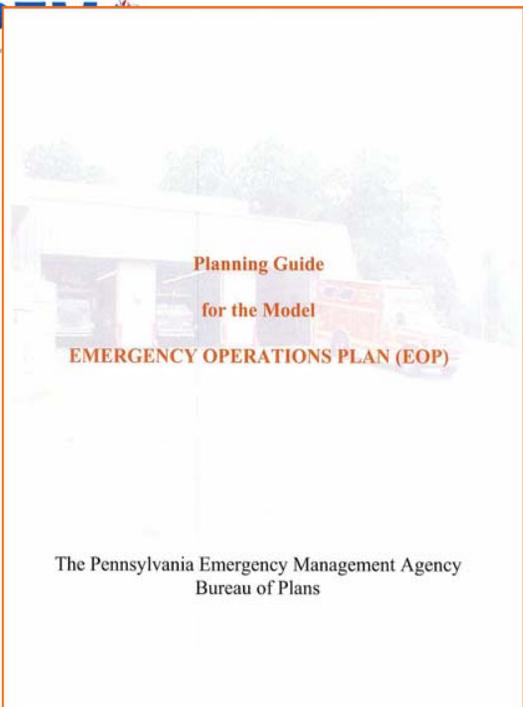
EMERGENCY OPERATIONS PLAN

FOR

IN _____ County

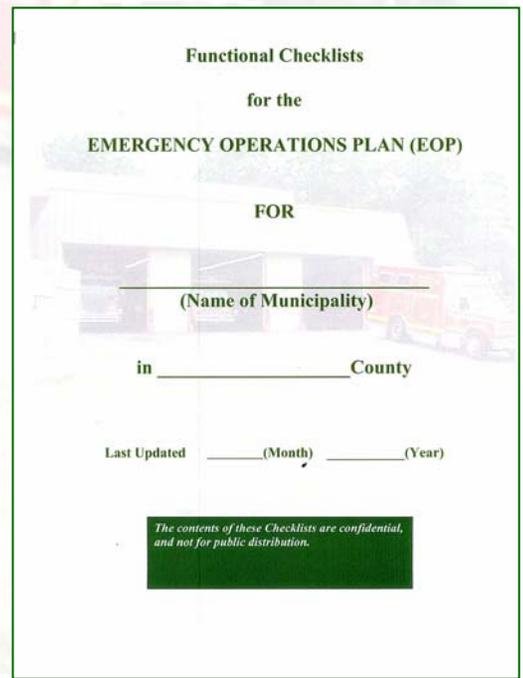
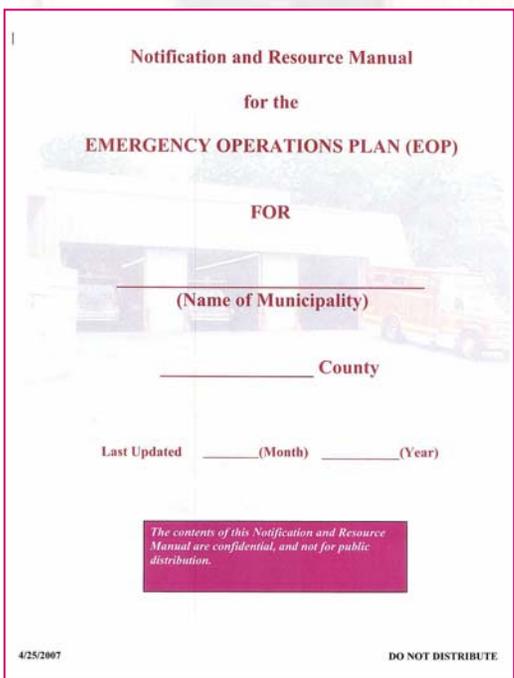
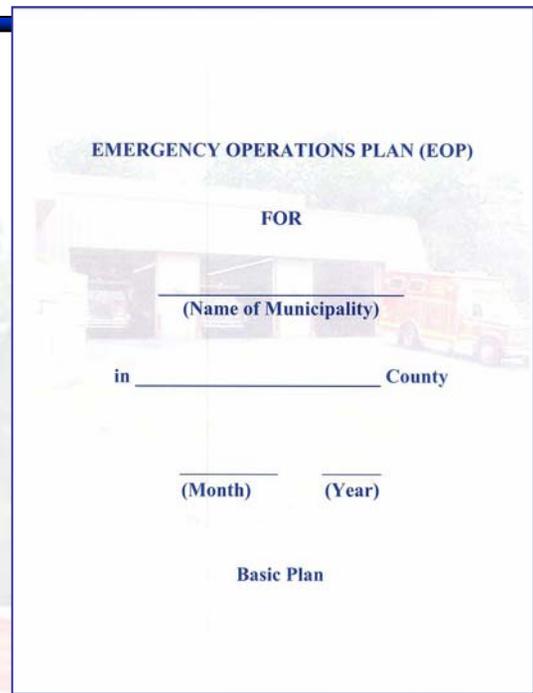
(Month)

(Year)



FOUR MAJOR COMPONENTS

- Planning Guide
- Basic Plan
- Functional Checklists
- Notification and Resource Manual (NARM)



The contents of these Checklists are not subject to Pennsylvania's Right To Know Law.

WE'LL TALK ABOUT:

Plan Structure

- **THE BASIC PLAN**
- **FUNCTIONAL CHECKLISTS**
- **NOTIFICATION AND RESOURCE MANUAL**
- **Planning Requirements**
 - **PROMULGATION**
 - **PERIODIC REVIEW**

Plan Structure - THE BASIC PLAN

It's a Model Plan: None of the structure is mandatory

- ESF Alignment
- Assignment of Responsibilities

The Directive & Law say what's required

- Promulgation
- NIMS Compliance
- Periodic Update & Review

Plan Structure - THE BASIC PLAN

includes a short discussion of hazards, vulnerabilities and responsibilities

Section I – Purpose & Scope

Section II – Situation & Assumptions

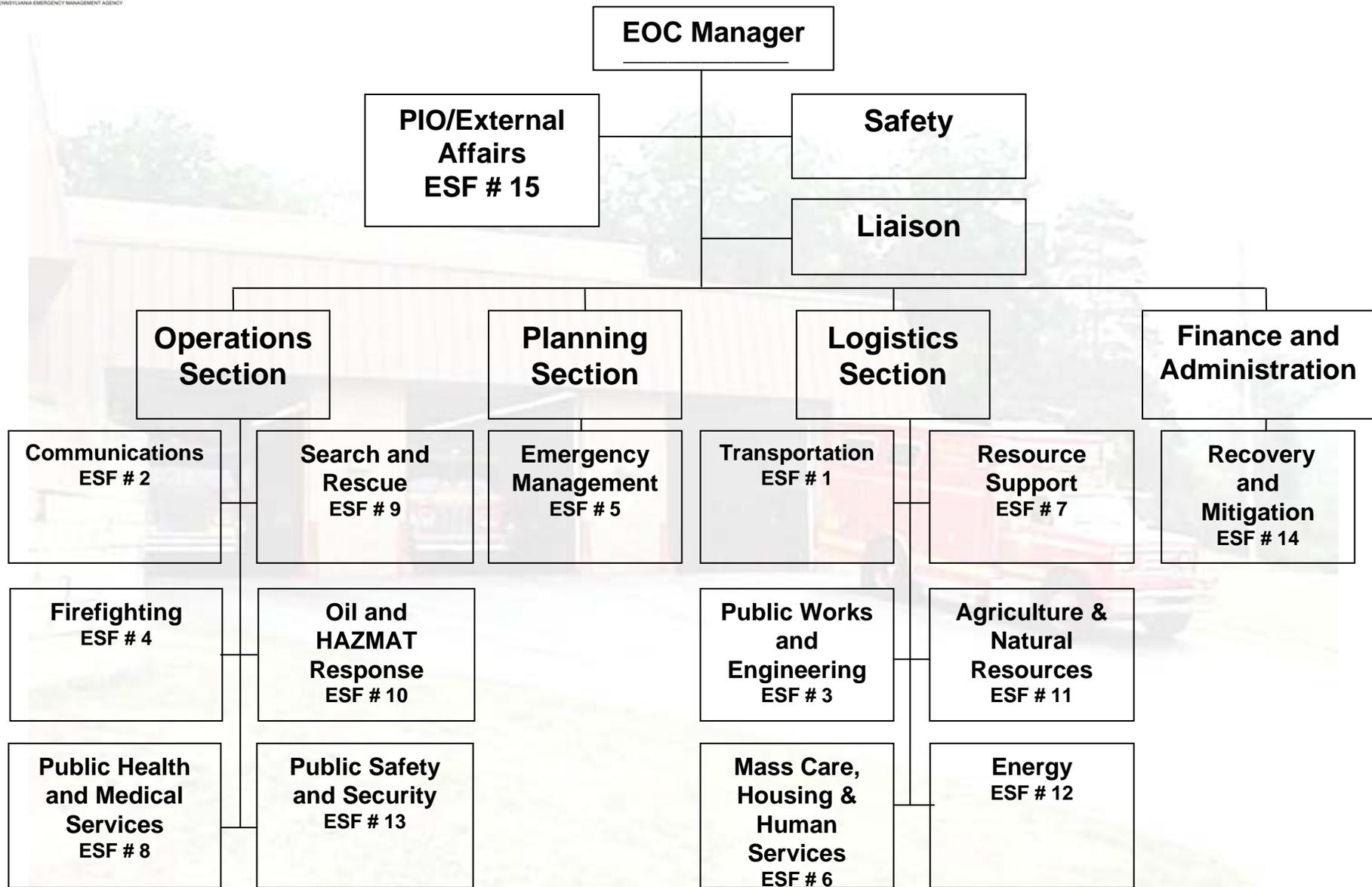
Section III – Concept of Operations

Section IV – Assignment of Responsibilities

Section V - Administration & Logistics

Section VI – Training and Logistics

**Section VII – Plan Requirements, Maintenance
& Distribution**



Plan Structure – Functional Checklists

actually provide procedures for implementing the plan

- **Contain Personal information (Not subject to R-t-K)**
- **A checklist for each identified position in the EOC**
 - **IC/IM and section chiefs**
 - **Command Staff**
 - **Each (ESF) Branch Director**
- **Includes suggested blank forms**
 - **Include ICS forms if possible**
 - **Maybe local forms work better**
 - **Forms subject to change as software applications become available**

Plan Structure – NARM

lists facilities/persons who may need special notification during an emergency, and equipment and personnel who may be needed to help during the emergency response

- **Contain Personal information (Not subject to R-t-K)**
- **Listings of Key personnel to be notified**
- **Listings of Special Populations to be notified**
- **You may add others, especially Special Pops**
- **Listings of locally available resources**
- **Resources missing from the NARM may be added, or listed as unmet needs and referred to county**

Planning Requirements – PROMULGATION AND PERIODIC REVIEW

PROMULGATION must be done by the current board of elected officials. Repromulgate if:

- **Majority of board of elected officials changes**

REVIEW is periodic and can be delegated to EMC or staff. Review:

- **Basic Plan – every 2 years**
- **Functional Checklists – every 2 years**
- **NARM – every year**

- **UPDATE NARM every 90 days**



QUESTIONS