Instructions: Read each exam item carefully. Select the best answer and record it on the answer sheet. There are a total of 10 items. You will have 15 minutes to complete this exam. When you are done, hand the completed exam to your instructor.

Your Name: ____________________________________________

1. Training on the procedures in the school plan should be:
   a) All-inclusive, age-appropriate, varied, and recurring.
   b) Limited to middle and high school students.
   c) Provided for school personnel only.
   d) Conducted at the end of each school year.

2. When identifying hazards, schools should:
   a) Emphasize those hazards that would lead to catastrophic consequences rather than more common but less damaging hazards.
   b) Rely on financial loss calculations to prioritize preparedness activities and resources.
   c) Review existing emergency plans, consult with local emergency managers, and conduct research.
   d) Automatically eliminate hazards that have not occurred during the past 10 years in order to focus on newer trends.

3. School emergency operations plans (EOPs) should be:
   a) Completed by filling in a standardized template.
   b) Revised no sooner than every 5 years.
   c) Developed by external experts or consultants.
   d) Integrated into school district, community, and/or State EOPs.

4. The purpose of a functional annex is to:
   a) Describe a plan for training and exercising the school plan.
   b) Establish procedures for critical functions such as response, recovery, and continuity of operations.
   c) Present an executive summary of the entire school plan.
   d) Document after-action findings after an incident.

5. An ideal school emergency planning team should include:
   a) School personnel or administration only.
   b) No more than five team members.
   c) A mix of expertise and backgrounds.
   d) All school board members.
6. To develop threat/hazard-specific annexes, schools should do all of the following EXCEPT:
   a) Repeat related procedures from the basic plan and functional annexes.
   b) Work with relevant subject-matter experts on the expanded planning team.
   c) Identify threats/hazards that require unique procedures within the school EOP.
   d) Test, refine, and disseminate the procedures in the hazard annex.

7. Roles and responsibilities in the school EOP:
   a) Designate the person by name that will fill each role.
   b) Are consistent with those of emergency managers and first responders.
   c) Identify staff for roles based on their preferences.
   d) Assume first responders will be available to perform certain functions in the event of an incident.

8. After exercising your school plan, you should:
   a) Provide a written critique of each participant’s response skills.
   b) Identify the organization(s) with the weakest performance.
   c) Wait a couple of weeks before scheduling the hot wash.
   d) Use exercise results to revise the school EOP, policies, and procedures.

9. After the plan has been reviewed and validated:
   a) The planning team should make it available to the public and media in its entirety.
   b) It should be presented to the school board and appropriate elected officials for promulgation.
   c) Anyone on the planning team or school board can update it.
   d) Stakeholders should approve it and then it should be checked for compliance with legal mandates.

10. Using fire-retardant materials, anchoring bookcases, and cutting back vegetation are all examples of:
    a) Prevention
    b) Incident Command
    c) Mitigation
    d) Response
Answer Sheet

Your Name: ____________________________________________

1. __________________________
2. __________________________
3. __________________________
4. __________________________
5. __________________________
6. __________________________
7. __________________________
8. __________________________
9. __________________________
10. __________________________