

ADDENDUM 3 **ELEVATIONS**

**Please complete all paperwork for your Elevation project.
Any missing information and the entire application may be returned and it may become ineligible.**

Project Work Schedule Application IX. Page 7

Please adjust these examples to your individual project, not all steps may be used or you may have different ones. It also depends how large your project is, for the length of time each step will take. (e.g.. 1 property vs 25 properties)

Please refer to these steps on your Quarterly Reports and this will help you determine what percentage of your project is finished.

Work needs to commence within 90 days after approval and finish the project 18 months after approval date. (See original approval letter from FEMA for this date).

Based on an average project- some steps may occur simultaneous. Try to include steps for which there is a cost (e.g. engineering, actual elevation work, materials, etc)

PLEASE USE THIS ONLY AS A GUIDE.

<u>Activity</u>	<u>Timeframe</u>
Project is Approved	
Public Meetings, Engineering Designs,	3 months
Permits, Bid Specification	2 months
Go to Bid, Advertise Bid, Review Bids, Award Bids	3 months
Elevate Homes, inspections	5 months
Final Inspection of Elevated Homes	2 Month
Closeout	
Project is Completed	Total 18 months