

How to Log In to Single Application

Go to dced.pa.gov – click on “Programs and Funding” – then click on “Single Application” to log in.

The image shows a composite of two screenshots from the Pennsylvania Department of Community & Economic Development website. The top screenshot shows the main navigation menu with "Programs & Funding" circled in red. The bottom screenshot shows the "Programs & Funding" dropdown menu with "Single Application" circled in red. A red arrow points from the "Single Application" link to the login form on the right side of the page. The login form includes fields for "Username" and "Password", a "Login" button, and a "What's New?" section with a "Help" link. The "What's New?" section contains information about creating a new Keystone Login account, migrating an existing account, and using multiple accounts. The "Login" section is titled "Login" and includes a "What's New?" section with a "Help" link. The "What's New?" section contains information about creating a new Keystone Login account, migrating an existing account, and using multiple accounts. The "Login" section includes a "Username" field, a "Password" field, and a "Login" button. Below the login form is the "Powered by PA KEYSTONE LOGIN" logo and links for "Registration", "Forgot Password", and "Learn more about Keystone Login".

Single Application Login:

<https://dced.pa.gov/singleapp>

General Facts:

- Create a New Keystone Login Account – [Registration](#)
 - Create a new Keystone Login account – [Registration](#)
 - Click Register and enter all of the information into the fields with a red asterisk (*) next to them.
 - You will be asked to create your profile, login information and security questions.
 - If you have already created an account with another agency whose application uses the Keystone Login Service, you do not need to register another account with us.
 - If you create a Keystone Login account with us, you will be able to use this account with other agencies that use Keystone Login.
 - Some additional information may be required for those agencies.
 - Account Migration - [Migrate Account](#)
 - If you would like to migrate your exiting PA Login account to a new Keystone Login account, this must be done from the [Keystone Login Walkthrough](#)
 - If you have multiple PA Login accounts, and you migrate them all to a new Keystone Login account, each account will need to be migrated to Keystone Login.
 - Keystone Login Services
 - There are many account options that can be configured for your application. Please see the help documents provided by the application.

Walkthroughs

- [Application Walkthrough](#) (For most of the program applications)
- [Condensed Application Walkthrough](#) (For specific program applications that require a narrative)

Applications are best applied for by using Internet Explorer or Google Chrome. Applications are tested with other browsers.

Login

What's New?
For an overview of the changes in the new Single Application, please read [Help](#).

Username

Password

[LOGIN](#)

❖ **New Users:** Register with Keystone Login

❖ **Existing Users** - Login with user name and password

❖ **Commonwealth Employees:** use CWOPA login (username & password)

❖ **Forgotten Password –**
Re-directs user to the Keystone Login
Username is required

Brand New to the Electronic Single Application Grant System?

Keystone Login New Account Registration

Keystone Login website: <https://keystonelogin.pa.gov/Account/Register>

Register

Personal Information:

First Name *

Last Name *

Date Of Birth *

Contact Information:

Email

Mobile Phone Number

Login Information:

Username *

Password *

Confirm Password *

The username should be between 6 and 20 characters and should not contain any spaces.

The password must pass these rules:

Must be between 12 to 128 characters in length.

Do not include any of your username, your first name, or your last name.

The password must pass 3 out of 4 of these rules:

One uppercase letter.

One lowercase letter.

One numeric number.

One non-character (such as !, #, %, ^, etc).

Password Strength: Invalid

Security Questions:

Security Question 1 *

Security Answer 1 *

Security Question 2 *

Security Answer 2 *

Security Question 3 *

Security Answer 3 *

Register

Cancel

[Privacy Policy](#) | [Security Policy](#)

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IMPORTANT NOTE: You must return to the Single Application website to complete an application.
<https://dced.pa.gov/singleapp>

Apply Last Year?

Migrate your existing PA Login to a New Keystone Login

Keystone Login website: <https://keystonelogin.pa.gov/Migration/CreateUser>

Keystone Login Migration

Migrate a user from PLogin to Keystone Login

PLogin Credentials

PLogin Username *

PLogin Password *

New Keystone Login Account Details

New Keystone Login Username *

Email Address *

Date Of Birth *

New Password *

Confirm New Password *

The password must pass these rules:

- Must be between 12 to 128 characters in length.
- Do not include any of your username, your first name, or your last name.

The password must pass 3 out of 4 of these rules:

- One uppercase letter.
- One lowercase letter.
- One numeric number.
- One non-character (such as !, #, %, ^, etc).

Password Strength: Invalid

Security Questions

Security Question 1 * Select a security question

Security Answer 1 *

Security Question 2 * Select a security question

Security Answer 2 *

Security Question 3 * Select a security question

Security Answer 3 *

Submit Cancel

IMPORTANT NOTE: You must return to the Single Application website to complete an application.
<https://dced.pa.gov/singleapp>

Apply previously and already register a Keystone Login? Or Need your account history?

Migrate your PA Login to Existing Keystone Account

Keystone Login website: <https://keystonelogin.pa.gov/Migration/ExistingUser>

PA Login Migration

Enter your credentials for your PA Login and Keystone Login accounts.

PA Login Credentials

Username *

Password *

Keystone Login Credentials

Username *

Password *

Submit

Cancel

IMPORTANT NOTE: You must return to the Single Application website to complete an application.

<https://dced.pa.gov/singleapp>

Single Application—User Settings—Account Information

<https://dced.pa.gov/singleapp>

PA

Home Help Contact Us

Submitted Applications **User Settings**

Be
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Account Information

Reset

Are You Applying As? For Profit Non Profit Government Other

- ❖ Many Programs are visible based solely upon the Single Application **User Settings**.
- ❖ This information must be completed prior to creating a new application.
- ❖ USER SETTINGS = APPLICANT INFORMATION (not preparer).
- ❖ Select how the applicant is applying (Other is default and should not be selected).

Single Application New Registration Account Information

Continued...

Account Information

Reset

Are You Applying As?
 For Profit Non Profit Government Other

Company/Entity Type:
 Limited Liability Partnership Partnership
 Sole Proprietorship Limited Liability Company
 S Corporation C Corporation

FEIN:

SAP Vendor #:

Incorporated in PA? Yes

Registered to do business in PA? Yes

Company/Entity Name:

CEO:

CEO Title:

Application Contact Name:

Application Contact Title:

Phone: Ext.

(xxx-xxx-xxxx)

Fax:

E-mail:

Mailing Address:

City:

State:

Zip Code:

This information is used to display the programs that the organization may be eligible for based on the information provided.

Are You Applying As? – Selection will determine the choices available under Company/Entity Type.

Company/Entity Type – Choose one of the options available
Federal Employers Identification Number (FEIN) – provide FEIN of the company/organization applying (*do not enter the dash).

SAP Vendor Number – will be required only if receiving monies from the state

Required fields are denoted by a red diamond. ♦

Single Application – USER SETTINGS –Account Information **FOR PROFIT** Companies

Account Information

Reset

Are You Applying As? For Profit Non Profit Government Other

Company/Entity Type: Limited Liability Partnership Partnership
 Sole Proprietorship Limited Liability Company
 S Corporation C Corporation

FEIN:

SAP Vendor #:

Incorporated in PA? Yes

Registered to do business in PA? Yes

Company/Entity Name:

CEO:

CEO Title:

Application Contact Name:

Application Contact Title:

Phone:
(xxx-xxx-xxxx)

Fax:

E-mail:

Mailing Address:

City:

State:

Zip Code:

The Single Application Account Information is used to display the programs that the company/organization may be eligible for based on the information provided.

PRIOR to Creating a New Application- complete this information to correctly display the programs eligible to the business/organization

- 1. Are You Applying As?** – Selection will determine the choices available under Company/Entity Type ***FOR PROFIT**
- 2. Company/Entity Type** – Choose one of the options available
- 3. Federal Employers Identification Number (FEIN)** – provide FEIN of the business (9 digits, no dashes or spaces) or SSN of an individual
- 4. SAP Vendor Number** – if unknown at application time, no problem.
- 5. Update Account Information** – make appropriate changes, click “Update”
- 6. Required fields** are denoted by a red diamond

UPDATE

CANCEL