

**COMMONWEALTH OF PENNSYLVANIA**  
**PENNSYLVANIA EMERGENCY MANAGEMENT AGENCY**

**REQUEST FOR REIMBURSEMENT**  
**(LARGE PROJECTS ONLY)**

APPLICANT:	FEMA I. D. No.:
PROJECT WORKSHEET No.:	FEMA DISASTER No.:

<i><b>COSTS INCURRED TO DATE</b></i>	
LABOR	\$
EQUIPMENT	\$
MATERIAL	\$
CONTRACTOR VENDOR OTHER	\$
<b>TOTAL COSTS INCURRED</b>	\$

Report costs by Project Worksheet - Attach Invoices - Minimum \$10,000.00

<i><b>FOR PEMA USE ONLY</b></i>	
APPROVED AMOUNT OF PROJECT	\$
75% OF PROJECT APPROVED AMOUNT	\$
PREVIOUS REIMBURSEMENT	\$
AUTHORIZED REIMBURSEMENT	\$

**CERTIFICATION BY SUBGRANTEE (APPLICANT AGENT):**

I CERTIFY THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF THE INFORMATION ABOVE IS CORRECT AND ALL REPORTED COSTS WERE INCURRED IN ACCORDANCE WITH APPROVED PROJECT WORKSHEET AND OTHER GRANT CONDITIONS. I FURTHER CERTIFY THAT ALL REPORTED EXPENDITURES ARE SUPPORTED BY INVOICES (PAID OR IN HAND AND DUE), CANCELLED CHECKS, PAYROLLS, TIME RECORDS, CONTRACTS, ETC., IN ACCORDANCE WITH GENERALLY ACCEPTED ACCOUNTING PROCEDURES, AND ARE BEING MAINTAINED FOR REVIEW BY APPROPRIATE FEDERAL/STATE OFFICIALS.

SIGNATURE OF AGENT \_\_\_\_\_ DATE \_\_\_\_\_

RETURN FORM AND INVOICES TO: PEMA  
 Attn: BORM - Public Assistance  
 1310 Elmerton Avenue  
 Harrisburg, PA. 17110